



TORRANCE COUNTY
COMMISSION MEETING

July 22, 2026

9:00 A.M.

**For Public View
Do Not Remove**



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Member, District 1

Linda Jaramillo, Vice Chair, District 3

Stephanie Y. Reynolds, County Manager

The meeting will be available in person and via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

**ADMINISTRATIVE MEETING
AGENDA**

WEDNESDAY, July 22, 2026 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 5. DEPARTMENT UPDATES:**
 - a. ANIMAL CONTROL:** Department Update on the completion of work related to state appropriation 5-J3189 secured by the County Commission and our Roadhouse representatives for substantial repairs to the Torrance County Animal Shelter.
 - b. EMERGENCY MANAGEMENT:** Department Update: National Night Out to be held on August 11, 2026, from 5:00pm to 8:00pm at the Torrance County Fair Grounds.

6. APPROVAL OF MINUTES

- a. **COMMISSION:** Request approval of July 8, 2026, Regular Meeting Minutes of the Board of County Commissioners.

7. CONSENT AGENDA

- a. **FINANCE:** Request approval of Payables with a date range of July 1, 2026, through July 15, 2026.

8. APPROVALS/ACTION ITEM

- a. **ANIMAL CONTROL:** Request approval of Veterinary Services Agreement with Western Trails Animal Hospital for veterinary care for animals.
- b. **ANIMAL CONTROL:** Request approval of Professional Services Contract with Dr. Krystle Hutsel for inspections of the shelter.
- c. **ANIMAL CONTROL:** Request approval of Professional Services Contract with Kathleen West, RPh for inspections of controlled substances.
- d. **EMERGENCY MANAGEMENT:** Request ratification of 2026 State homeland Security Grant Program application.
- e. **MANAGER:** Request approval to pay 7/14/2026 purchase with P-Card in the amount \$136.57 for a purchase made prior to entering a purchase order into Tyler.
- f. **MANAGER:** Request for a special meeting for July 30, 2026, at 9:00am.
- g. **MANAGER:** Request approval to be fiscal agent for EMWT.
- h. **PLANNING and ZONING:** Request approval of Special Waste Disposal, Inc. annual renewal of Solid Waste District Permit.
- i. **SHERIFF:** Request approval of grant agreement received from the forest service in the amount of \$5,000.00 for the overtime costs of forest service patrols, 23-LE-11030300-057.

9. ADOPTION OF RESOLUTION

- a. **ROADS:** Request discussion and approval of resolution amending the Road policy for the adoption of county-maintained roads.

10. DISCUSSION/PRESENTATION

a. **CLERKS REPORT**

b. **MANAGER REPORT**

c. **COMMISSIONERS' REPORTS:**

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Jaramillo, District 3

11. EXECUTIVE SESSION: -

12. CONSIDERATION OF ACTION(S)

13. Announcement of the next regular Board of County Commissioner's Meeting:

August 12, 2026

14. SIGNING OF OFFICIAL DOCUMENTS

15. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 1



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 2



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 3



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 4



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 5 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 5 B



MEET YOUR FIRST RESPONDERS

HOSTED BY TORRANCE COUNTY

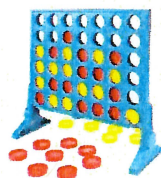
AUG. 11, 2026

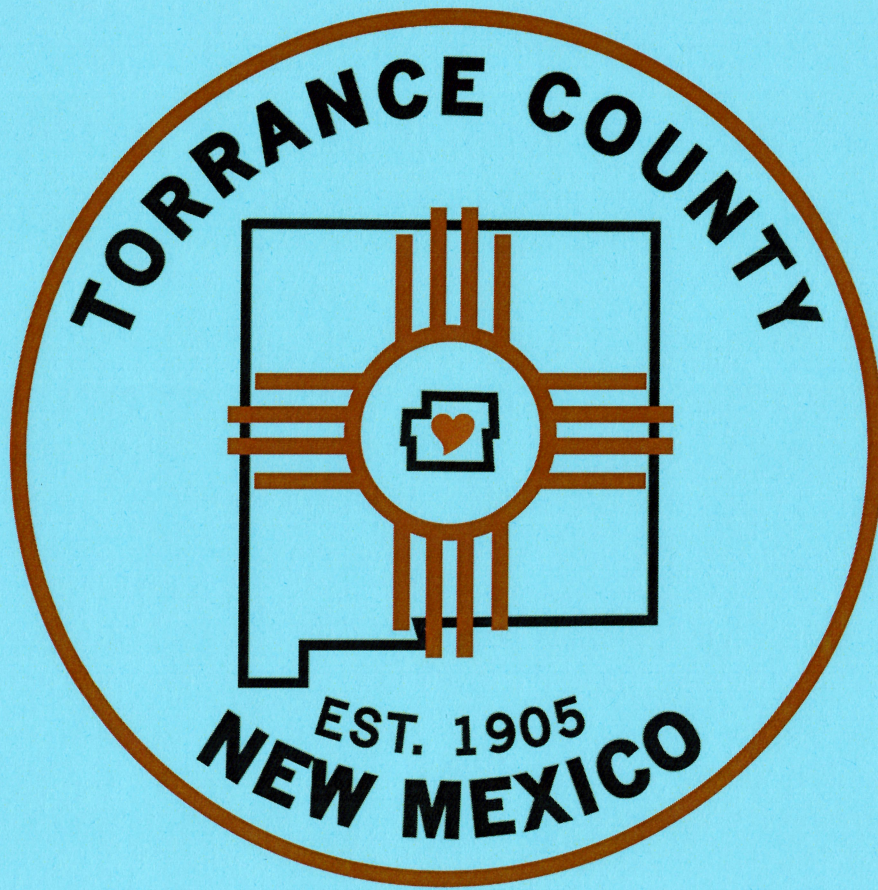
5PM - 8PM

TORRANCE COUNTY FAIRGROUNDS

**SHEPHERDS IN WOOL LEAD AND COTTON
EXTRAVAGANZA HOSTED BY THE TORRANCE
COUNTY FAIR 6PM**

GAMES!! FUN!! FREE FOOD!!





TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 6 A

FINAL COPY
Torrance County Board of Commissioners
Special Commission Meeting
June 03, 2026 9:00 AM

Commissioners Present:

RYAN SCHWEBACH – COUNTY CHAIRMAN
KEVIN MCCALL- COUNTY COMMISSIONER - Teams for interviews
LINDA JARAMILLO – COUNTY VICE-CHAIR

Others Present:

JORDAN BARELA-COUNTY MANAGER
MICHELLE JONES-DEPUTY COUNTY MANAGER
MICHAEL GARCIA- COUNTY ATTORNEY - Absent
SYLVIA CHAVEZ-COUNTY CLERK
GENELL MORRIS- ADMINISTRATIVE CLERK
DON GOEN – PLANNING & ZONING DIRECTOR

1. Call to Order: Chairman Schwebach called the meeting to order at 2:04 PM

2. Pledge of Allegiance and Invocation: Pledge led by Chairman Schwebach, Vice-Chair Jaramillo said the Invocation.

3. Changes to the Agenda: None

4. EXECUTIVE SESSION

A. COMMISSION: Executive Session Pursuant to 10-15-1.H(2): Limited Personnel Matters, Interviews and Discussion of Hiring of the Position of County Manager.

B. COMMISSION: Executive Session Pursuant to 10-15-1.H(8): Discussion of the Acquisition of Real Property.

Motion: Chairman Schwebach motions to move into Executive session. **Vice-Chair Jaramillo** seconded.

- Roll Call Vote:
 - Schwebach – Yes
 - McCall – Absent

FINAL COPY
Torrance County Board of Commissioners
Regular Commission Meeting
June 24, 2026 9:00 AM

Commissioners Present:

RYAN SCHWEBACH – COUNTY CHAIRMAN
KEVIN MCCALL- COUNTY COMMISSIONER
LINDA JARAMILLO – COUNTY VICE-CHAIR

Others Present:

STEPHANIE REYNOLDS- INTERIM COUNTY MANAGER
MICHELLE JONES-DEPUTY COUNTY MANAGER
MICHAEL GARCIA- COUNTY ATTORNEY
SYLVIA CHAVEZ-COUNTY CLERK
GENELL MORRIS- ADMINISTRATIVE CLERK
DON GOEN – PLANNING & ZONING DIRECTOR

1. Call to Order: Chairman Schwebach called the meeting to order at 9:07 AM

2. Pledge of Allegiance and Invocation: Pledge led by Chairman Schwebach, Vice- Chair Jaramillo said the Invocation.

3. Changes to the Agenda: -None

4. PROCLAMATIONS: – None

5. AWARDS AND RECOGNITIONS: - None

6. BOARD AND COMMITTEE APPOINTMENTS: - Fill the County's vacant position on EMWT.

- A vacancy currently exists on the EMWT Board due to Board Member Reynolds stepping down.
- It was noted that Eddie O'Brien is the other current representative, indicating there are normally two representatives serving on the board.
- No letters of interest had been received.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 7 A



ACCOUNTS PAYABLE CHECK REPORT APPROVAL

Torrance County Commission Approval:

We, the undersigned members of the Torrance County Board of County Commissioners, met in regular session on **July 10, 2026**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$1,521,760.03**

Kevin McCall, District 1

Ryan Schwebach, District 2

Linda Jaramillo, District 3

Attest:

Sylvia Chavez, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

Kathryn Hernandez, County Treasurer

Check Report Summary:

Check Report Dates: 7/1/2026 to 7/15/2026 **Total Payments: 94**

Total Checks: 62 Checks: 137458 to 137543

Voided Checks: 6 Checks: (137439,137440,137441,137442,137443,137444,137445,137446,
137447,137448,137449,137450,137451,137452,137453,137454,137455,
137456,137457 renumbered) 136981,137461,137511,137483,137514,
137521

Bank Drafts: 18 DFT0001661,DFT0001662,DFT0001663,DFT0001664,DFT0001665,DFT
0001666,DFT0001670,DFT0001671,DFT0001672,DFT0001678,DFT0001679
DFT0001680,DFT0001681,DFT0001682,DFT0001683,DFT0001684
(VOIDED DFT0001644,DFT0001642,DFT0001645 (NOT USED DFT000
1667,DFT0001668,DFT0001669,DFT0001673,DFT0001674,DFT0001675,DF
T0001676,DFT0001677))



Torrance County, NM

Check Report

By Check Number

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Main Checking-Main Checking						
Payment Type: EFT						
418	COLUMBUS BANK AND TRUST	07/06/2026	EFT	0.00	507.07	518
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006301	Invoice	07/02/2026	Flex Plan	0.00	507.07	
	401-000-9001		Payroll Liabilities		507.07	
VEN01472	PROFESSIONAL FIREFIGHTERS OF TORRANCE C	07/06/2026	EFT	0.00	276.00	519
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006300	Invoice	07/02/2026	FIRE FIGHTER UNION DUES	0.00	276.00	
	401-000-9001		Payroll Liabilities		276.00	
5189	SUNRISE BANK	07/06/2026	EFT	0.00	2,133.10	520
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006315	Invoice	07/02/2026	Sunrise Loan	0.00	2,133.10	
	401-000-9001		Payroll Liabilities		2,133.10	
VEN01566	UnitedHealthcare Insurance Company	07/06/2026	EFT	0.00	57,235.30	521
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006317	Invoice	07/02/2026	UnitedHealthcare Insurance	0.00	52,792.95	
	401-000-9001		Payroll Liabilities		52,792.95	
INV0006318	Invoice	07/02/2026	UnitedHealthcare Insurance	0.00	4,442.35	
	401-000-9001		Payroll Liabilities		4,442.35	
418	COLUMBUS BANK AND TRUST	07/15/2026	EFT	0.00	507.07	522
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006350	Invoice	07/16/2026	Flex Plan	0.00	507.07	
	401-000-9001		Payroll Liabilities		507.07	
VEN01472	PROFESSIONAL FIREFIGHTERS OF TORRANCE C	07/15/2026	EFT	0.00	276.00	523
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006349	Invoice	07/16/2026	FIRE FIGHTER UNION DUES	0.00	276.00	
	401-000-9001		Payroll Liabilities		276.00	
5189	SUNRISE BANK	07/15/2026	EFT	0.00	2,089.11	524
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006332	Invoice	07/02/2026	Sunrise Loan	0.00	42.60	
	401-000-9001		Payroll Liabilities		42.60	
INV0006364	Invoice	07/16/2026	Sunrise Loan	0.00	2,046.51	
	401-000-9001		Payroll Liabilities		2,046.51	
VEN01566	UnitedHealthcare Insurance Company	07/15/2026	EFT	0.00	57,161.85	525
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006366	Invoice	07/16/2026	UnitedHealthcare Insurance	0.00	52,719.50	
	401-000-9001		Payroll Liabilities		52,719.50	
INV0006367	Invoice	07/16/2026	UnitedHealthcare Insurance	0.00	4,442.35	

Check Report

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	401-000-9001	Payroll Liabilities	UnitedHealthcare Insurance		4,442.35	
Total EFT:				0.00	120,185.50	

Check Report

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Regular						
51	ESTANCIA, TOWN OF	07/15/2026	Regular	0.00	-235.52	136981
VEN01591	ABQ COLLISION	07/01/2026	Regular	0.00	1,965.79	137458
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
15420	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/30/2026	DOOR REPAIR ON THE 2026 FORD MAVER	0.00	1,965.79	
	401-040-2201		MAINTENANCE & REPAIR TAX ON THE 2026 FORD MAVER		139.27	
	610-040-2201		MAINTENANCE & REPAIR PAINT LABOR ON THE 2026 FOR		292.50	
	610-040-2201		MAINTENANCE & REPAIR PAINT SUPPLIES ON THE 2026 F		216.00	
	610-040-2201		MAINTENANCE & REPAIR MISCELLANEOUS ON THE 2026		10.00	
	610-040-2201		MAINTENANCE & REPAIR BODY LABOR ON THE 2026 FOR		461.50	
	610-040-2201		MAINTENANCE & REPAIR RIGHT DOOR SHELL ON THE 20		846.52	
5341	TLC PLUMBING & UTILITY	07/01/2026	Regular	0.00	1,471.08	137459
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CP728795-1	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/30/2026	Emergency PO Approved by KS	0.00	839.64	
	401-027-2215		MAINTENANCE & REPAIR Emergency PO Approved by KS		839.64	
CP748427-1	Invoice	06/30/2026	EMERGENCY PO APPROVED BY MJ	0.00	631.44	
	401-016-2215		MAINTENANCE & REPAIR EMERGENCY PO APPROVED BY		631.44	
5626	Zoll Medical Corporation	07/01/2026	Regular	0.00	5,232.00	137460
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
91006909	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	06/30/2026	ZOLL - EMS	0.00	5,232.00	
	415-033-2347		TCFD 3 Case Review Premium Subscrip		5,232.00	
5626	Zoll Medical Corporation	07/07/2026	Regular	0.00	-32,742.00	137461
VEN01500	FRANKEN CONSTRUCTION COMPANY, INC.	07/07/2026	Regular	0.00	1,012,880.79	137475
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
G702/6.30.26	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	07/07/2026	TC FAIRGROUND - RFP #TC FY25-26-005	0.00	1,012,880.79	
	803-059-2724		24-13189 FAIRGROUNDS TC FAIRGROUNDS MULIT-PURP		1,012,880.79	
VEN01618	ADEN HEYMAN	07/09/2026	Regular	0.00	288.00	137476
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SOCORRO NM	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	288.00	
	416-083-2266		EMPLOYEE TRAINING TRAVEL TO SOCORRO NM FIREFI		288.00	
VEN01527	BRANNON PORCH	07/09/2026	Regular	0.00	576.00	137477
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SOCORRO NM 2	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	576.00	
	416-083-2266		EMPLOYEE TRAINING TRAVEL TO SOCORRO NM FIREFI		576.00	
VEN01406	DARRELL WAYNE FIXLER JR.	07/09/2026	Regular	0.00	576.00	137478
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SOCORRO NM 2	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	576.00	
	416-083-2266		EMPLOYEE TRAINING TRAVEL TO SOCORRO NM FIREFI		576.00	
VEN01629	DUSTIN GORMAN	07/09/2026	Regular	0.00	720.00	137479
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
SOCORRO NM	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING TRAVEL TO SOCORRO NM FIREFI		720.00	
4585	HAMM, LAUREL	07/09/2026	Regular	0.00	720.00	137480

Check Report

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM 2	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIRE FIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING		720.00	
VEN01626	HARVEY JOHNSON	07/09/2026	Regular	0.00	720.00	137481
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING		720.00	
2203	HOLLYFRONTIER REFINING &	07/09/2026	Regular	0.00	113,228.26	137482
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
207330663	Invoice	07/09/2026	Asphalt Emulsion	0.00	8,666.75	
	620-094-2613		CAPITAL OUTLAY - ROAD		528.96	
	620-094-2613		CAPITAL OUTLAY - ROAD		8,137.79	
207330664	Invoice	07/09/2026	Asphalt Emulsion	0.00	8,672.72	
	620-094-2613		CAPITAL OUTLAY - ROAD		7,582.56	
	620-094-2613		CAPITAL OUTLAY - ROAD		529.32	
	620-094-2613		CAPITAL OUTLAY - ROAD		560.84	
207330665	Invoice	07/09/2026	Asphalt Emulsion	0.00	10,672.40	
	620-094-2613		CAPITAL OUTLAY - ROAD		6,060.15	
	620-094-2613		CAPITAL OUTLAY - ROAD		3,960.88	
	620-094-2613		CAPITAL OUTLAY - ROAD		651.37	
207333148	Invoice	07/09/2026	Asphalt Emulsion	0.00	9,653.97	
	620-094-2613		CAPITAL OUTLAY - ROAD		3,406.36	
	620-094-2613		CAPITAL OUTLAY - ROAD		1,045.05	
	620-094-2613		CAPITAL OUTLAY - ROAD		5,202.56	
207373810	Invoice	07/09/2026	Asphalt Emulsion	0.00	14,347.02	
	620-094-2613		CAPITAL OUTLAY - ROAD		1,787.32	
	620-094-2613		CAPITAL OUTLAY - ROAD		2,254.58	
	620-094-2613		CAPITAL OUTLAY - ROAD		10,305.12	
207382945	Invoice	07/09/2026	Asphalt Emulsion	0.00	9,538.79	
	620-094-2613		CAPITAL OUTLAY - ROAD		2,436.53	
	620-094-2613		CAPITAL OUTLAY - ROAD		1,493.86	
	620-094-2613		CAPITAL OUTLAY - ROAD		5,608.40	
207382946	Invoice	07/09/2026	Asphalt Emulsion	0.00	11,945.89	
	620-094-2613		CAPITAL OUTLAY - ROAD		1,640.77	
	620-094-2613		CAPITAL OUTLAY - ROAD		5,608.40	
	620-094-2613		CAPITAL OUTLAY - ROAD		4,696.72	
207391158	Invoice	07/09/2026	Asphalt Emulsion	0.00	13,799.99	
	620-094-2613		CAPITAL OUTLAY - ROAD		4,746.72	
	620-094-2613		CAPITAL OUTLAY - ROAD		7,299.34	
	620-094-2613		CAPITAL OUTLAY - ROAD		1,753.93	
207395048	Invoice	07/09/2026	Asphalt Emulsion	0.00	12,064.45	
	620-094-2613		CAPITAL OUTLAY - ROAD		5,669.72	
	620-094-2613		CAPITAL OUTLAY - ROAD		4,746.72	
	620-094-2613		CAPITAL OUTLAY - ROAD		1,648.01	
207395049	Invoice	07/09/2026	Asphalt Emulsion	0.00	13,866.28	
	620-094-2613		CAPITAL OUTLAY - ROAD		4,746.72	
	620-094-2613		CAPITAL OUTLAY - ROAD		1,757.98	
	620-094-2613		CAPITAL OUTLAY - ROAD		7,361.58	
	Void	07/09/2026	Regular	0.00	0.00	137483
VEN01605	ISAIAH PINEDA	07/09/2026	Regular	0.00	720.00	137484

Check Report

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM 2	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING		720.00	
VEN01620	JASMINE DORCAS GRAYSON	07/09/2026	Regular	0.00	720.00	137485
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING		720.00	
VEN01627	JOSHUA RIVERA	07/09/2026	Regular	0.00	720.00	137486
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING		720.00	
VEN01623	JUSTIN RAY PETERSON	07/09/2026	Regular	0.00	720.00	137487
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING		720.00	
VEN01147	Sanchez, Christopher	07/09/2026	Regular	0.00	432.00	137488
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM 2	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	432.00	
	416-083-2266		EMPLOYEE TRAINING		432.00	
VEN01612	SHAWN COOK	07/09/2026	Regular	0.00	720.00	137489
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING		720.00	
VEN01625	YVONNE BUELNA	07/09/2026	Regular	0.00	720.00	137490
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM	Invoice	07/08/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	720.00	
	416-083-2266		EMPLOYEE TRAINING		720.00	
178	U.S. POSTMASTER	07/09/2026	Regular	0.00	162.00	137491
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Box#767	Invoice	07/07/2026	PO Box Renewal	0.00	162.00	
	401-020-2269		SUBSCRIPTIONS & DUES		162.00	
199	USDA,APHIS WILDLIFE SERVICES	07/13/2026	Regular	0.00	33,906.27	137492
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3005751924	Invoice	07/12/2026	USDA APHIS	0.00	33,906.27	
	403-066-2278		CONTRACT - ANIMAL DA		33,906.27	
VEN01599	Albuquerque Information Tech.	07/13/2026	Regular	0.00	4,557.25	137493
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2020440	Invoice	07/06/2026	Election Warehouse Security Cameras	0.00	4,557.25	
	622-020-2315		SECRETARY OF STATE SEC		1,445.00	
	622-020-2315		SECRETARY OF STATE SEC		3,022.25	
	622-020-2315		SECRETARY OF STATE SEC		90.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01619	ERIC VALDEZ	07/13/2026	Regular	0.00	288.00	137494
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOCORRO NM	Invoice	07/13/2026	TRAVEL TO SOCORRO NM FIREFIGHTER T	0.00	288.00	
	416-083-2266		EMPLOYEE TRAINING		288.00	
5595	LEADSONLINE, LLC	07/13/2026	Regular	0.00	7,566.83	137495
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
426310	Invoice	07/07/2026	LEADS ONLINE RENEWAL SUBSCRIPTION	0.00	7,566.83	
	401-050-2269		SUBSCRIPTIONS & DUES		3,875.00	
	401-050-2269		SUBSCRIPTIONS & DUES		3,691.83	
4464	NM APPARATUS LLC	07/13/2026	Regular	0.00	2,254.45	137496
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2236	Invoice	07/08/2026	Brush 11	0.00	2,254.45	
	407-091-2201		MAINTENANCE & REPAIR		216.37	
	407-091-2201		MAINTENANCE & REPAIR		742.50	
	407-091-2201		MAINTENANCE & REPAIR		1,106.00	
	407-091-2201		MAINTENANCE & REPAIR		137.60	
	407-091-2201		MAINTENANCE & REPAIR		51.98	
1096	NM RETIREE HEALTH-CARE AUTHORI	07/13/2026	Regular	0.00	2,691.62	137497
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5.7.26/2	Invoice	07/12/2026	EMPLOYEE PORTION 5.7.26	0.00	2,565.09	
	401-000-9001		Payroll Liabilities		2,565.09	
INV0006331	Invoice	07/02/2026	Retiree Health Care	0.00	110.33	
	401-000-9001		Payroll Liabilities		110.33	
INV0006338	Invoice	07/02/2026	Retiree Health Care	0.00	16.20	
	401-000-9001		Payroll Liabilities		16.20	
5538	BOHANNAN HUSTON, INC.	07/14/2026	Regular	0.00	7,767.64	137505
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000140002	Invoice	07/08/2026	McIntosh Water System Improvements (P	0.00	7,767.64	
	836-045-2805		PHASE II EMWT MCINTOS		854.99	
	836-045-2805		PHASE II EMWT MCINTOS		6,362.30	
	836-045-2805		PHASE II EMWT MCINTOS		550.35	
5561	CULLIGAN ABQ, LLC	07/14/2026	Regular	0.00	41.53	137506
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
325820	Invoice	07/07/2026	Water Delivery	0.00	41.53	
	401-050-2219		SUPPLIES - GENERAL OFFI		0.90	
	401-050-2219		SUPPLIES - GENERAL OFFI		6.13	
	401-050-2219		SUPPLIES - GENERAL OFFI		34.50	
51	ESTANCIA, TOWN OF	07/14/2026	Regular	0.00	1,373.22	137507
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
.2026 727.01	Invoice	07/08/2026	Q1 Fairgrounds Water	0.00	82.11	
	401-053-2210		UTILITIES - WATER		82.11	
06.2026 249.01	Invoice	07/08/2026	Q1 Admin Water	0.00	458.80	
	401-015-2210		UTILITIES - WATER		458.80	
06.2026 263.01	Invoice	07/08/2026	Q1 Facilities Water	0.00	215.84	
	401-015-2210		UTILITIES - WATER		215.84	
06.2026 284.01	Invoice	07/08/2026	Q1 Estancia Sr Center FY27	0.00	140.40	

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Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	401-036-2210	UTILITIES - WATER	Prior Year June FY26		140.40	
06.2026 600.01	Invoice	07/08/2026	Q1 Fairgrounds Water	0.00	53.41	
	401-053-2210	UTILITIES - WATER	Prior Year June 600.01 FY26		53.41	
06.2026 654.01	Invoice	07/08/2026	Q1 Judicial Water	0.00	286.96	
	401-016-2210	UTILITIES - WATER	Prior Year June FY26		286.96	
06.2026 655.01	Invoice	07/08/2026	Q1 Sherrif Water	0.00	135.70	
	401-050-2210	UTILITIES - WATER	Prior Year June FY26		135.70	
VEN01586	Kurt Knight	07/14/2026	Regular	0.00	2,570.97	137508
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
26-0707	Invoice	07/14/2026	PROFESSIONAL SERVICES AGREEMENT	0.00	2,570.97	
	620-094-2272		CONTRACTS- PROFESSIO		172.32	
	620-094-2272		CONTRACTS- PROFESSIO		227.65	
	620-094-2272		CONTRACTS- PROFESSIO		2,171.00	
877	MOUNTAIN STATES CONSTRUCTORS INC	07/14/2026	Regular	0.00	35,901.25	137509
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
18309	Invoice	07/13/2026	cold mix	0.00	35,901.25	
	402-060-2253		MAINTENANCE & REPAIR		35,901.25	
3884	NM BOARD OF VETERINARY MEDICINE	07/14/2026	Regular	0.00	50.00	137510
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
CC0546 2026	Invoice	07/14/2026	L:icense renewal for C. Caldwell	0.00	50.00	
	401-082-2272		CONTRACT - PROFESSION		50.00	
VEN01552	WEX BANK	07/14/2026	Regular	0.00	1,732.91	137511
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
4.30.26	Invoice	06/01/2026	FUEL CARDS 4.30.26	0.00	1,732.91	
	401-030-2202		SUPPLIES - VEHICLE FUEL		126.01	
	401-030-2202		SUPPLIES - VEHICLE FUEL		-21.90	
	416-083-2202		SUPPLIES - VEHICLE FUEL		1,628.80	
VEN01552	WEX BANK	07/14/2026	Regular	0.00	-1,732.91	137511
419	AFLAC	07/15/2026	Regular	0.00	977.80	137512
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006341	Invoice	07/16/2026	Aflac	0.00	658.15	
	401-000-9001		Payroll Liabilities		658.15	
INV0006342	Invoice	07/16/2026	Aflac	0.00	319.65	
	401-000-9001		Payroll Liabilities		319.65	
5450	AMAZON BUSINESS	07/15/2026	Regular	0.00	1,309.22	137513

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1KF3-FWLV-T33L	Invoice	07/15/2026	VIN INSPECTION FIELD SUPPLIES	0.00	1,309.22	
401-050-2222			SUPPLIES - FIELD SUPPLIE		11.39	
401-050-2222			SUPPLIES - FIELD SUPPLIE		39.87	
401-050-2222			SUPPLIES - FIELD SUPPLIE		65.91	
401-050-2222			SUPPLIES - FIELD SUPPLIE		383.96	
401-050-2222			SUPPLIES - FIELD SUPPLIE		34.94	
401-050-2222			SUPPLIES - FIELD SUPPLIE		-5.99	
401-050-2222			SUPPLIES - FIELD SUPPLIE		59.97	
401-050-2222			SUPPLIES - FIELD SUPPLIE		187.78	
401-050-2222			SUPPLIES - FIELD SUPPLIE		6.59	
401-050-2222			SUPPLIES - FIELD SUPPLIE		44.04	
401-050-2222			SUPPLIES - FIELD SUPPLIE		89.85	
401-050-2222			SUPPLIES - FIELD SUPPLIE		34.99	
401-050-2222			SUPPLIES - FIELD SUPPLIE		77.94	
401-050-2222			SUPPLIES - FIELD SUPPLIE		34.99	
401-050-2236			SUPPLIES - UNIFORMS		153.00	
401-050-2236			SUPPLIES - UNIFORMS		89.99	
	Void	07/15/2026	Regular	0.00	0.00	137514
5410	BERNALILLO COUNTY	07/15/2026	Regular	0.00	3,384.30	137515
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
381	Invoice	07/14/2026	Inmate Housing	0.00	3,384.30	
420-070-2172			CARE OF INMATES		3,384.30	
VEN01375	CHRIS L. ARCHULETA	07/15/2026	Regular	0.00	5,973.44	137516
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
06.2026 CLA	Invoice	07/15/2026	Q1 FY Superior Lease Agreement	0.00	2,821.12	
416-083-2204			RENT OF BUILDING/LAND		2,821.12	
06.2026 LF	Invoice	07/15/2026	Q1 FY Superior Lease Agreement	0.00	400.00	
416-083-2204			RENT OF BUILDING/LAND		400.00	
07.2026 CLA	Invoice	07/15/2026	Q1 FY Superior Lease Agreement	0.00	2,752.32	
416-083-2204			RENT OF BUILDING/LAND		2,752.32	
4270	COLONIAL LIFE	07/15/2026	Regular	0.00	447.09	137517
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006345	Invoice	07/16/2026	Colonial	0.00	175.69	
401-000-9001			Payroll Liabilities		175.69	
INV0006346	Invoice	07/16/2026	Colonial Post tax	0.00	271.40	
401-000-9001			Payroll Liabilities		271.40	
VEN01187	Dearborn Life Insurance Company	07/15/2026	Regular	0.00	556.61	137518
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006328	Invoice	07/02/2026	VISION INSURANCE	0.00	5.98	
401-000-9001			Payroll Liabilities		5.98	
INV0006343	Invoice	07/16/2026	VISION INSURANCE	0.00	516.38	
401-000-9001			Payroll Liabilities		516.38	
INV0006344	Invoice	07/16/2026	VISION POST TAX	0.00	34.25	
401-000-9001			Payroll Liabilities		34.25	
4834	DELTA DENTAL OF NEW MEXICO INC	07/15/2026	Regular	0.00	3,439.95	137519

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006347	Invoice	07/16/2026	Dental Insurance	0.00	3,044.85	
	401-000-9001		Payroll Liabilities		3,044.85	
INV0006348	Invoice	07/16/2026	Dental Insurance	0.00	395.10	
	401-000-9001		Payroll Liabilities		395.10	
50	EMW GAS ASSOCIATION	07/15/2026	Regular	0.00	1,017.84	137520
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06.2026 10-1850	Invoice	07/15/2026	Q1 Admin Monthly Gas	0.00	53.84	
	401-015-2209		UTILITIES - NATURAL GAS		53.84	
06.2026 10-1860	Invoice	07/15/2026	Q1 Maintenance Monthly Gas	0.00	33.11	
	401-015-2209		UTILITIES - NATURAL GAS		33.11	
06.2026 10-1990	Invoice	07/15/2026	Q1 Health Monthly Gas	0.00	65.15	
	401-024-2209		UTILITIES - NATURAL GAS		65.15	
06.2026 10-4090	Invoice	07/15/2026	Q1 Fairboard Monthly Gas	0.00	27.00	
	401-053-2209		UTILITIES - NATURAL GAS		27.00	
06.2026 10-5690	Invoice	07/15/2026	Q1 Maintenance Monthly Gas	0.00	32.34	
	401-015-2209		UTILITIES - NATURAL GAS		32.34	
06.2026 10-5870	Invoice	07/15/2026	Q1 Estancia Senior Center Monthly Gas	0.00	52.65	
	401-036-2209		UTILITIES - NATURAL GAS		52.65	
06.2026 10-6000	Invoice	07/15/2026	Q1 Judicial Monthly Gas	0.00	115.61	
	401-016-2209		UTILITIES - NATURAL GAS		115.61	
06.2026 10-6140	Invoice	07/15/2026	Q1 Sheriff Monthly Gas	0.00	38.33	
	401-050-2209		UTILITIES - NATURAL GAS		38.33	
06.2026 10-6380	Invoice	07/15/2026	Q4 Clerk Montly Gas	0.00	27.00	
	612-020-2308		VOTING MACHINE STORA		27.00	
06.2026 20-2330	Invoice	07/15/2026	Q1 Moriarty SC Monthly Gas	0.00	104.53	
	401-037-2209		UTILITIES - NATURAL GAS		104.53	
06.2026 30-0500	Invoice	07/15/2026	Q1 Dist 6 Monthly Gas	0.00	33.11	
	418-091-2209		UTILITIES - NATURAL GAS		33.11	
06.2026 60-1510	Invoice	07/15/2026	Q1 McIntosh SC Monthly Gas	0.00	35.70	
	401-089-2209		UTILITIES - NATURAL GAS		35.70	
06.2026 60-6530	Invoice	07/15/2026	Q1 Dispatch Monthly Gas	0.00	72.62	
	911-080-2209		UTILITIES - NATURAL GAS		72.62	
06.2026 60-9250	Invoice	07/15/2026	Q1 Dist 3 Monthly Gas	0.00	30.81	
	408-091-2209		UTILITIES - NATURAL GAS		30.81	
06.2026 61-0450	Invoice	07/15/2026	Q1 Road Monthly Gas	0.00	34.08	
	402-060-2209		UTILITIES - NATURAL GAS		34.08	
06.2026 70-3680	Invoice	07/15/2026	Q1 Dist 2 Monthly Gas	0.00	33.14	
	406-091-2209		UTILITIES - NATURAL GAS		33.14	
06.2026 71-4510	Invoice	07/15/2026	Q1 Dist 5 Monthly Gas	0.00	39.97	
	405-091-2209		UTILITIES - NATURAL GAS		39.97	
06.2026 71-6230	Invoice	07/15/2026	Q1 Dist 5 Monthly Gas	0.00	34.08	
	405-091-2209		UTILITIES - NATURAL GAS		34.08	
06.2026 60-0580	Invoice	07/15/2026	Q1 Animal Services Gas	0.00	74.37	
	401-082-2209		UTILITIES - NATURAL GAS		74.37	
6.2026 60-5390	Invoice	07/15/2026	Q1 Dist 3 Monthly Gas	0.00	80.40	
	408-091-2209		UTILITIES - NATURAL GAS		80.40	
	Void	07/15/2026	Regular	0.00	0.00	137521
51	ESTANCIA, TOWN OF	07/15/2026	Regular	0.00	346.34	137522

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
04.2026 600.01	Invoice	05/26/2026	Q4 Fairgrounds Water	0.00	53.41	
401-053-2210			UTILITIES - WATER		53.41	
04.2026 727.01	Invoice	05/26/2026	Q4 Fairgrounds Water	0.00	82.11	
401-053-2210			UTILITIES - WATER		82.11	
06.08.2026	Invoice	06/08/2026	Utilites Service Hookup- Water/Sewer	0.00	100.00	
401-053-2210			UTILITIES - WATER		100.00	
06.2026 279.01	Invoice	07/08/2026	Q1 Health Dept Water	0.00	110.82	
401-024-2210			UTILITIES - WATER		110.82	
VEN01601	FRANCHESCA CHAVEZ	07/15/2026	Regular	0.00	205.20	137523
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006373	Invoice	07/14/2026	2026 Primary System Check	0.00	205.20	
401-021-2226			ELECTION COSTS		205.20	
4896	GARCIA, JOYCE	07/15/2026	Regular	0.00	205.20	137524
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006374	Invoice	07/14/2026	2026 Primary System Check	0.00	205.20	
401-021-2226			ELECTION COSTS		205.20	
5019	GLOBE LIFE & ACCIDENT INSURANCE	07/15/2026	Regular	0.00	176.80	137525
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006351	Invoice	07/16/2026	Globe Life Insurance	0.00	176.80	
401-000-9001			Payroll Liabilities		176.80	
3383	INSURANCE SERVICES OF NEW MEXICO	07/15/2026	Regular	0.00	50.00	137526
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2770	Invoice	07/14/2026	Notary Bond Genell Morris	0.00	50.00	
401-020-2269			SUBSCRIPTIONS & DUES		50.00	
4339	LIBERTY NATIONAL LIFE INSURANCE	07/15/2026	Regular	0.00	1,516.54	137527
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006353	Invoice	07/16/2026	Liberty Life Insurance	0.00	1,129.59	
401-000-9001			Payroll Liabilities		1,129.59	
INV0006354	Invoice	07/16/2026	Liberty Life Insurance	0.00	368.22	
401-000-9001			Payroll Liabilities		368.22	
INV0006355	Invoice	07/16/2026	Liberty Life Insurance	0.00	18.73	
401-000-9001			Payroll Liabilities		18.73	
4622	LIBERTY VOTE USA, INC.	07/15/2026	Regular	0.00	134.44	137528
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
LV163066	Invoice	07/15/2026	Election Tabulator Thermal Paper Rolls	0.00	134.44	
401-021-2219			SUPPLIES - GENERAL OFFI		134.44	
2291	LOBO INTERNET SERVICES LTD	07/15/2026	Regular	0.00	1,087.50	137529
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
B15014-30	Invoice	07/15/2026	Q1 Road LOBO Internet	0.00	125.00	
402-060-2207			TELECOMMUNICATIONS/I		125.00	
N10715-88	Invoice	07/15/2026	Q4 Admin Lobo Internet	0.00	155.00	
401-096-2207			TELECOMMUNICATIONS		155.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
N10926-83	Invoice	07/15/2026	Q1 July Fire Lobo Internet Dist 2,3,4,5	0.00	550.00	
	405-091-2207		TELECOMMUNICATIONS Q1 July Fire Lobo Internet Dist		158.36	
	406-091-2207		TELECOMMUNICATIONS Q1 July Fire Lobo Internet Dist		158.32	
	408-091-2207		TELECOMMUNICATIONS Q1 July Fire Lobo Internet Dist		154.16	
	409-091-2207		TELECOMMUNICATIONS Q1 July Fire Lobo Internet Dist		79.16	
N10958-83	Invoice	07/15/2026	Q1 Dispatch Lobo Internet	0.00	137.50	
	911-080-2207		TELECOMMUNICATIONS Q1 July		137.50	
N12084-79	Invoice	07/15/2026	Q4 Animal Services Lobo Internet	0.00	45.00	
	401-096-2207		TELECOMMUNICATIONS Q1 July		45.00	
N15113-22	Invoice	07/15/2026	Q1 Moriarty EMS Lobo Internet	0.00	75.00	
	416-083-2207		TELECOMMUNICATIONS/I Q1 July		75.00	
VEN01632	MARIAH MARCELLA ORTEGA	07/15/2026	Regular	0.00	720.00	137530
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
SOCORRO NM	Invoice	07/15/2026	TRAVEL TO SOCORRO NM IAAO COURSE	0.00	720.00	
	401-040-2205		TRAVEL - EMPLOYEES	TRAVEL TO SOCORRO NM IAAO	720.00	
VEN01183	Metropolitan Life Insurance Company	07/15/2026	Regular	0.00	1,477.67	137531
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0006329	Invoice	07/02/2026	MET LIFE LTD	0.00	8.63	
	401-000-9001		Payroll Liabilities	METLIFE DISABILITY	8.63	
INV0006330	Invoice	07/02/2026	Metlife employer	0.00	6.53	
	401-000-9001		Payroll Liabilities	Metlife employer life and accide	6.53	
INV0006356	Invoice	07/16/2026	MET LIFE LTD	0.00	805.63	
	401-000-9001		Payroll Liabilities	METLIFE DISABILITY	805.63	
INV0006357	Invoice	07/16/2026	Metlife employer	0.00	650.52	
	401-000-9001		Payroll Liabilities	Metlife employer life and accide	650.52	
INV0006358	Invoice	07/16/2026	Metropolitan Supplemental Life	0.00	6.36	
	401-000-9001		Payroll Liabilities	Metropolitan Supplemental Pos	6.36	
4866	MORALES, JUAN	07/15/2026	Regular	0.00	46.00	137532
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
NM GALLUP	Invoice	07/15/2026	RETURN FROM GALLUP NM LEGISLATIVE	0.00	46.00	
	401-008-2205		TRAVEL - EMPLOYEES	RETURN FROM GALLUP NM LEG	46.00	
4987	NEW YORK LIFE	07/15/2026	Regular	0.00	67.17	137533
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0006360	Invoice	07/16/2026	New York Life Insurance	0.00	67.17	
	401-000-9001		Payroll Liabilities	New York Life Insurance	67.17	
1096	NM RETIREE HEALTH-CARE AUTHORI	07/15/2026	Regular	0.00	7,623.98	137534
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
INV0006363	Invoice	07/16/2026	Retiree Health Care	0.00	7,621.58	
	401-000-9001		Payroll Liabilities	Retiree Health Care	7,621.58	
INV0006377	Invoice	07/16/2026	Retiree Health Care	0.00	2.40	
	401-000-9001		Payroll Liabilities	Retiree Health Care	2.40	
2194	ORKIN, LLC	07/15/2026	Regular	0.00	488.14	137535
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
298115997	Invoice	07/15/2026	Dispatch Pest Control FY27	0.00	200.21	
	911-080-2271		CONTRACTS OTHER SERVI	July FY27	200.21	
298116476	Invoice	07/15/2026	Judicial Pest Control FY27	0.00	152.31	

Check Report

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	401-016-2203	MAINTENANCE & REPAIR	July FY27		152.31	
298117007	Invoice	07/15/2026	Sheriff Pest Control FY27	0.00	135.62	
	401-050-2271	OTHER SERVICES	July FY27		135.62	
2021	PRE-PAID LEGAL SERVICES, INC	07/15/2026	Regular	0.00	182.93	137536
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006352	Invoice	07/16/2026	Legal Shield	0.00	182.93	
	401-000-9001		Payroll Liabilities		182.93	
4555	SALAS, CRYSTAL MARIE	07/15/2026	Regular	0.00	720.00	137537
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SOCORRO NM	Invoice	07/15/2026	TRAVEL TO SOCORRO NM IAAO COURSE C	0.00	720.00	
	401-040-2205		TRAVEL - EMPLOYEES		720.00	
VEN01633	SHELLY CAGE	07/15/2026	Regular	0.00	720.00	137538
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SOCORRO NM	Invoice	07/15/2026	TRAVEL TO SOCORRO NM IAAO COURSE C	0.00	720.00	
	401-040-2205		TRAVEL - EMPLOYEES		720.00	
5397	SOLOMON, TANNER R	07/15/2026	Regular	0.00	720.00	137539
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
SOCORRO NM	Invoice	07/15/2026	TRAVEL TO SOCORRO NM IAAO COURSE	0.00	720.00	
	401-040-2205		TRAVEL - EMPLOYEES		720.00	
1335	TORRANCE COUNTY	07/15/2026	Regular	0.00	174.81	137540
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006365	Invoice	07/16/2026	Torrance County Property Tax	0.00	174.81	
	401-000-9001		Payroll Liabilities		174.81	
5414	TX CHILD SUPPORT SDU	07/15/2026	Regular	0.00	249.69	137541
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006370	Invoice	07/16/2026	TX SDU CHILD SUPPORT	0.00	249.69	
	401-000-9001		Payroll Liabilities		249.69	
5042	VECTOR SOLUTIONS	07/15/2026	Regular	0.00	5,893.50	137542
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV143378	Invoice	07/14/2026	Vector Solutions	0.00	5,893.50	
	416-083-2271		CONTRACT - OTHER SERV		164.00	
	416-083-2271		CONTRACT - OTHER SERV		5,729.50	
4376	WAGEWORKS	07/15/2026	Regular	0.00	121.50	137543
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
inv9068196	Invoice	07/15/2026	Q1 Health Benefits	0.00	121.50	
	401-014-2272		CONTRACT - PROFESSION		121.50	
Total Regular:				0.00	1,249,317.09	

Check Report

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
VEN01463	STATE OF NEW MEXICO CHILD SUPPORT STATE	07/02/2026	Bank Draft	0.00	-193.85	DFT0001644
5414	TX CHILD SUPPORT SDU	07/02/2026	Bank Draft	0.00	-249.69	DFT0001645
233	PUBLIC EMPLOYEES RETIREMENT	07/02/2026	Bank Draft	0.00	13,191.14	DFT0001661
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006312	Invoice	07/02/2026	PERA Retirement	0.00	13,191.14	
	401-000-9001		Payroll Liabilities		13,191.14	
233	PUBLIC EMPLOYEES RETIREMENT	07/02/2026	Bank Draft	0.00	3,258.80	DFT0001662
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006313	Invoice	07/02/2026	PERA PICKUP FIRE	0.00	3,258.80	
	401-000-9001		Payroll Liabilities		3,258.80	
5380	VOYA HOLDINGS, INC.	07/02/2026	Bank Draft	0.00	3,015.90	DFT0001663
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006319	Invoice	07/02/2026	Voya	0.00	3,015.90	
	401-000-9001		Payroll Liabilities		3,015.90	
233	PUBLIC EMPLOYEES RETIREMENT	07/02/2026	Bank Draft	0.00	59,208.75	DFT0001664
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006320	Invoice	07/02/2026	PERA Retirement	0.00	59,208.75	
	401-000-9001		Payroll Liabilities		13,725.71	
	401-000-9001		Payroll Liabilities		28,602.43	
	401-000-9001		Payroll Liabilities		11,751.33	
	401-000-9001		Payroll Liabilities		5,129.28	
448	NM TAXATION & REVENUE	07/02/2026	Bank Draft	0.00	9,011.43	DFT0001665
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006322	Invoice	07/02/2026	State Tax	0.00	9,011.43	
	401-000-9001		Payroll Liabilities		9,011.43	
1656	INTERNAL REVENUE SERVICE	07/02/2026	Bank Draft	0.00	61,628.78	DFT0001666
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006323	Invoice	07/02/2026	Federal Tax	0.00	61,628.78	
	401-000-9001		Payroll Liabilities		22,432.04	
	401-000-9001		Payroll Liabilities		30,411.78	
	401-000-9001		Payroll Liabilities		8,784.96	
233	PUBLIC EMPLOYEES RETIREMENT	07/02/2026	Bank Draft	0.00	597.28	DFT0001670
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006325	Invoice	07/02/2026	PERA Retirement	0.00	597.28	
	401-000-9001		Payroll Liabilities		434.80	
	401-000-9001		Payroll Liabilities		162.48	
448	NM TAXATION & REVENUE	07/02/2026	Bank Draft	0.00	111.97	DFT0001671
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0006326	Invoice	07/02/2026	State Tax	0.00	111.97	
	401-000-9001		Payroll Liabilities		111.97	
1656	INTERNAL REVENUE SERVICE	07/02/2026	Bank Draft	0.00	674.71	DFT0001672

Check Report

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006327	Invoice	07/02/2026	Federal Tax	0.00	674.71	
	401-000-9001		Payroll Liabilities		505.95	
	401-000-9001		Payroll Liabilities		66.26	
	401-000-9001		Payroll Liabilities		102.50	
233	PUBLIC EMPLOYEES RETIREMENT	07/02/2026	Bank Draft	0.00	1,530.63	DFT0001678
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006333	Invoice	07/02/2026	PERA Retirement	0.00	1,530.63	
	401-000-9001		Payroll Liabilities		1,114.20	
	401-000-9001		Payroll Liabilities		416.43	
448	NM TAXATION & REVENUE	07/02/2026	Bank Draft	0.00	19.07	DFT0001679
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006334	Invoice	07/02/2026	State Tax	0.00	19.07	
	401-000-9001		Payroll Liabilities		19.07	
1656	INTERNAL REVENUE SERVICE	07/02/2026	Bank Draft	0.00	83.61	DFT0001680
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006335	Invoice	07/02/2026	Federal Tax	0.00	83.61	
	401-000-9001		Payroll Liabilities		11.58	
	401-000-9001		Payroll Liabilities		5.58	
	401-000-9001		Payroll Liabilities		66.45	
233	PUBLIC EMPLOYEES RETIREMENT	07/02/2026	Bank Draft	0.00	159.79	DFT0001681
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006336	Invoice	07/02/2026	PERA Retirement	0.00	159.79	
	401-000-9001		Payroll Liabilities		159.79	
233	PUBLIC EMPLOYEES RETIREMENT	07/02/2026	Bank Draft	0.00	39.47	DFT0001682
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006337	Invoice	07/02/2026	PERA PICKUP FIRE	0.00	39.47	
	401-000-9001		Payroll Liabilities		39.47	
448	NM TAXATION & REVENUE	07/02/2026	Bank Draft	0.00	23.22	DFT0001683
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0006339	Invoice	07/02/2026	State Tax	0.00	23.22	
	401-000-9001		Payroll Liabilities		23.22	
1656	INTERNAL REVENUE SERVICE	07/02/2026	Bank Draft	0.00	146.43	DFT0001684

Check Report

Date Range: 07/01/2026 - 07/15/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0006340	Invoice	07/02/2026	Federal Tax	0.00	146.43	
	401-000-9001	Payroll Liabilities	Medicare Taxes		15.66	
	401-000-9001	Payroll Liabilities	FICA Tax		66.96	
	401-000-9001	Payroll Liabilities	Federal Tax		63.81	
Total Bank Draft:				0.00	152,257.44	

Bank Code Main Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	123	62	0.00	1,284,027.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-34,710.43
Bank Drafts	16	18	0.00	152,257.44
EFT's	11	8	0.00	120,185.50
	150	94	0.00	1,521,760.03

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	123	62	0.00	1,284,027.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-34,710.43
Bank Drafts	16	18	0.00	152,257.44
EFT's	11	8	0.00	120,185.50
	150	94	0.00	1,521,760.03

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	7/2026	1,521,760.03
			1,521,760.03



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 A

VETERINARY SERVICES AGREEMENT

THIS AGREEMENT entered this 15 day of July, 2026, by and between the **COUNTY OF TORRANCE** (hereinafter the "County") and **WESTERN TRAILS VETERINARY HOSPITAL**, (hereinafter the "Veterinarian").

1. **SCOPE OF SERVICES.** The Veterinarian shall provide services, including sterilization of canines and felines, and such other veterinary services to which the parties may from time to time agree. The Veterinarian retains sole discretion to determine whether any animal is sufficiently healthy and of sufficient weight to perform sterilization procedures.
2. **STANDARD OF CARE.** The Veterinarian agrees to provide professional skill and judgment with due care, consistent with the accepted standards of the veterinary profession in effect as of the date of this Agreement. Dr. Krystle Hutsel shall serve as the primary veterinarian responsible for fulfilling the obligations under this Agreement. The Veterinarian may delegate certain duties to other employed veterinarians or veterinary technicians.
3. **TERM.** This contract shall expire on the anniversary date hereof, except that the parties may agree to extend the contract, subject to the requirements of New Mexico law governing governmental procurement.
4. **TERMINATION.** Either party may terminate this Agreement without cause upon thirty days prior written notice to the other party. Either party may terminate this Agreement upon seven days prior written notice prior to the other should the other fail to perform in accordance with the terms and conditions hereof.
5. **COMPENSATION.** As compensation in full for routine sterilization and vaccination services to be rendered by the Veterinarian herein, the County shall pay to the Veterinarian the sum of \$60.00 for each feline neuter which includes injectable pain medication, anti-nausea medication, local anesthetic, rabies and FVRCP vaccine administered at time of surgery. The County shall pay to the Veterinarian the sum of \$160.00 for each feline spay which includes pre-surgical blood work, IV fluids during surgery, injectable pain medication, anti-nausea medication, local anesthetic, rabies, and FVRCP vaccines administered at the time of surgery. The County shall pay the sum of \$160.00 for each canine spay or neuter which includes pre-surgical bloodwork, IV fluids during surgery, anti-

nausea medication, anxiety medication, local anesthetic, additional weight charge, take-home pain medication, rabies, and DHPPC+L vaccines administered at the time of surgery. The total amount of compensation shall not exceed \$59,999 except by a written amendment approved by the County. The County shall pay gross receipts tax on the amounts billed by the Veterinarian for their services and reimbursable expenses.

6. **STATUS AS CONTRACTOR.** The Veterinarian and their agents, employees and consultants are independent contractors performing professional services to the County and are not employees of the County.
7. **ASSIGNMENTS.** The Veterinarian shall not assign or transfer any interest in this Agreement without written prior approval, in writing, by the County.
8. **RECORDS.** The Veterinarian shall maintain records which indicate the date, time, and nature of service rendered to the County. The County reserves the right to inspect such records at any time upon reasonable notice. The County shall have the right to audit the billings at any time upon reasonable notice.
9. **INSURANCE.** The Veterinarian shall maintain errors and omission insurance (malpractice) in an amount of not less than one million dollars (\$1,000,000) for the protection of the County.
10. **INDEMNIFICATION.** The Veterinarian will defend, hold harmless, and indemnify the County from and against any and all liability, loss, claims, damages, wages or overtime compensation due its employees, costs, attorneys' fees, and expenses of whatever kind or nature which the County may sustain, incur, or be required to pay either by reason of the loss or improper use of any monies disbursed or to be disbursed hereunder including but not limited to fraud, embezzlement, or dishonesty on the part of any person represented or employed by the Veterinarian, or by reason of the intentional or negligent act of the Veterinarian or its agents, representatives and/or employees.

The Veterinarian further agrees that it will, at its own expense, defend all claims, actions, suits, or proceedings that may be brought against the County in connection with the above and satisfy, pay, and discharge all judgments or other resolution of claims that may be entered against the County in any such action or proceedings.

The Veterinarian further agrees that it is responsible for all claims arising from the hiring of individuals relating to activities provided under the Contract. All individuals hired are employees of the Veterinarian and not of the County.

11. **MERGER.** This Agreement incorporates and merges all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof. No prior agreements or understanding, verbal or otherwise, shall be valid or enforceable unless embodied in this Agreement.
12. **APPLICABLE LAW.** This Agreement shall be governed by the laws of the State of New Mexico. If any provision is found to be invalid or unenforceable, that provision shall be severed, and the remaining provisions shall remain in full force and effect.
13. **BRIBES, GRATUITIES AND KICKBACKS PROHIBITED.** Either party prohibits bribes, gratuities, and kickbacks. This Agreement incorporates by reference, as if fully stated herein, the applicable criminal laws prohibiting bribes, gratuities and kickbacks as required by NMSA 1978, § 13-1-191.

IN WITNESS WHEREOF, the parties have executed this Agreement the date and year first written above.

COUNTY OF TORRANCE

County Manager

VETERINARIAN

Kristle Hubel, DVM

ATTEST:

TORRANCE COUNTY CLERK

APPROVED AS TO FORM:

TORRANCE COUNTY ATTORNEY

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, 13-1-191.1 (2007), any person seeking to enter a contract with any state or agency or local public body **for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two year prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process; or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, which is made to or received by an applicable public official, or any person authorized to raise,

collect, or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign contribution" includes the payment of a debt incurred in an election campaign but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law, or son-in-law.

"Pendency of the procurement process" means the time commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association, or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

~~"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.~~

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s): _____

Nature of Contribution(s): _____

Purpose of Contribution(s): _____

(Attach extra pages if necessary)

Signature

Date

Title (position)

—OR—

NO CONTRIBUTIONS IN THE COMBINED TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Kayth H. Hubel, DVM 7-1-2026 DVM

Signature

Date

Title (position)



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 8 B

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is entered this _____ day of _____, 2026 by and between Torrance County, New Mexico, (hereinafter the "County"), and Kathleen West, RPh, (hereinafter "Contractor") for the provision of professional services to the Torrance County Animal Services (hereinafter the "Animal Services").

1. **SCOPE OF SERVICES:** Contractor agrees to perform the following services and/or provide the following materials to the Animal Services, as the supervising veterinarian:

- a. Review the standard operating procedures (SOP) regarding Humane Euthanasia and the controlled drug accountability standards used by the Animal Services.
- b. Assist the Animal Shelter in ordering-controlled substances and supplies used by the shelter.
- c. Perform quarterly inspections as required by the State of New Mexico.

2. **PAYMENT:** The County hereby agrees to pay Contractor the sum of \$250.00 for each actual inspection of the shelter to perform the services set out above. **THE MAXIMUM AMOUNT TO BE PAID UNDER THIS CONTRACT SHALL NOT EXCEED \$1,000.00 per annum including gross receipts tax.**

3. **TERM:** This Agreement shall expire on the 1- year anniversary date hereof, except that the parties may agree to extend the Agreement, subject to the requirements of New Mexico law governing governmental procurements.

4. **STATUS AS CONTRACTOR:** In the performance of services hereunder, Contractor shall be an independent contractor of the County. The parties shall perform as set out in this Agreement, and each accepts the contractual relationship established herein.

5. **STANDARD OF CARE:** Contractor covenants with the County to furnish her professional skill and judgment with due care in accordance with the accepted standards of those performing like services, in accordance with acceptable standards of the profession in effect on the date hereof.

6. **TERMINATION:** This Agreement may be terminated without cause by either party upon thirty days prior written notice to the other party. This Agreement may be terminated by either party upon seven days prior written notice to the other should the other fail to perform in accordance with the terms and conditions hereof.

In the event of any termination of this Agreement, which is not the fault of Contractor, Contractor shall be paid all amounts payable hereunder in respect to services performed through the date of such termination.

7. **CONFIDENTIALITY:** Contractor shall comply with New Mexico law concerning the disclosure of confidential information pertaining to any County activity.

8. **ASSIGNMENT:** This is a professional services contract and may not be assigned or transferred without the prior consent of the County.

9. **CONFLICT OF INTEREST:** No officer, employee, or agent of the County who exercises any function or responsibility in connection with the services provided pursuant to this Agreement, or any

other person, other than contractor, who exercises any function or responsibility hereunder, shall have any personal financial interest, direct or indirect, in this Agreement.

10. GOVERNING LAW: This Agreement shall be governed by the laws of the State of New Mexico.

11. INDEMNIFICATION: The Contractor will defend, hold harmless, and indemnify the County from and against any and all liability, loss, claims, damages, wages or overtime compensation due its employees, costs, attorneys' fees, and expenses of whatever kind or nature which the County may sustain, incur, or be required to pay either by reason of the loss or improper use of any monies disbursed or to be disbursed hereunder including but not limited to fraud, embezzlement, or dishonesty on the part of any person represented or employed by the Contractor, or by reason of the intentional or negligent act of the Contractor or its agents, representatives and/or employees.

The Contractor further agrees that it will, at its own expense, defend all claims, actions, suits, or proceedings that may be brought against the County in connection with the above and satisfy, pay, and discharge all judgments or other resolution of claims that may be entered against the County in any such action or proceedings.

The Contractor further agrees that it is responsible for all claims arising from the hiring of individuals relating to activities provided under the Contract. All individuals hired are employees of the Contractor and not of the County.

12. ENTIRE AGREEMENT: This agreement represents the entire agreement between the parties and incorporates all prior negotiations, representations, or agreements, written or oral, between Contractor and the County. This agreement may be amended only by written instrument signed by Contractor and the County.

13. BRIBES, GRATUITIES AND KICKBACKS PROHIBITED. Bribes, gratuities, and kickbacks are expressly prohibited. This Agreement incorporates by reference, as if fully stated herein, the applicable criminal laws prohibiting bribes, gratuities and kickbacks as required by NMSA 1978, § 13-1-191.

IN WITNESS THEREOF this contract has been executed by the parties hereto in an original and one counterpart copy.

TORRANCE COUNTY, NM

Kathleen West, RPh

County Manager



Approved as to legal form:

Torrance County Attorney

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, Section 13-1-191.1 (2007), any person seeking to enter into a contract with a state agency or local public body **for professional services, a design-build project delivery system, or the design and installation of measures primarily intended to conserve natural resources** must file this form with that agency or public body. This form must be completed even if the contract qualifies as a small purchase or sole source contract. The prospective contractor must disclose whether the contractor, a family member, or a representative has made a campaign contribution to an applicable state or local public official during the two years before the proposal is submitted, or, for a sole source or small purchase contract, during the two years before the contract is signed, if the total contributions made by the prospective contractor, a family member, or a representative to that public official exceed two hundred fifty dollars (\$250) during that period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process; or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, which is made to or received by an applicable public official, or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law, or son-in-law.

"Pendency of the procurement process" means the time commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association, or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s): _____

Nature of Contribution(s): _____

Purpose of Contribution(s): _____

(Attach extra pages if necessary)

Signature

Date

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Kathleen West
Signature

7.6.2020
Date

Title (Position) Consultant Pharmacist



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 8 C

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is entered this 1ST day of July, 2026 by and between **Torrance County, New Mexico**, (hereinafter the "County"), and **Krystle Hutsel, DVM**, (hereinafter "Contractor") for the provision of professional services to the **Torrance County Animal Shelter** (hereinafter the "Animal Shelter").

1. **SCOPE OF SERVICES:** Contractor agrees to perform the following services and/or provide the following services to the Animal Shelter, as the supervising veterinarian:
 - a. Review the standard operating procedures (SOP) regarding Humane Euthanasia and the controlled drug accountability standards used by the shelter.
 - b. Assist the Animal Shelter in ordering-controlled substances and supplies used by the shelter.
2. **PAYMENT:** The County hereby agrees to pay the Contractor the sum of \$500.00 plus gross receipts tax for each actual inspection of the shelter to perform the services set out above. THE MAXIMUM AMOUNT TO BE PAID UNDER THIS AGREEMENT SHALL NOT EXCEED \$1,000.00 per annum.
3. **TERM:** This Agreement shall expire on the anniversary date hereof, except that the parties may agree to extend the contract, subject to the requirements of New Mexico law governing governmental procurements.
4. **STATUS AS CONTRACTOR:** In the performance of services hereunder, Contractor shall be an independent contractor of the County. The parties shall perform as set out in this Agreement, and each accepts the contractual relationship, established herein.
5. **STANDARD OF CARE:** The Contractor covenants with the County to furnish his professional skill and judgment with due care in accordance with the accepted standards of those performing like services, in accordance with acceptable standards of his profession in effect on the date hereof.
6. **TERMINATION:** Either party may terminate this Agreement without cause upon thirty days prior written notice to the other. Either party may terminate this Agreement upon seven days prior written notice to the other should the other fail to perform in accordance with the terms and conditions hereof.

In the event of any termination of this Agreement, which is not the fault of Contractor, Contractor shall receive all amounts payable hereunder in respect to services performed through the date of such termination.

7. **CONFIDENTIALITY:** Contractor shall comply with New Mexico law concerning the disclosure of confidential information pertaining to any County activity.
8. **ASSIGNMENT:** Re-assignment or transfer of this professional services contract requires prior consent from the County.
9. **CONFLICT OF INTEREST:** No officer, employee, or agent of the County who exercises any function or responsibility in connection with the services provided pursuant to this agreement, or any other person who exercises any function or responsibility hereunder, shall have any personal financial interest, direct or indirect, in this agreement.
10. **GOVERNING LAW:** The laws of the State of New Mexico shall govern this Agreement.
11. **INDEMNIFICATION:** The Contractor will defend, hold harmless, and indemnify the County from and against any and all liability, loss, claims, damages, wages or overtime compensation due its employees, costs, attorneys' fees, and expenses of whatever kind or nature which the County may sustain, incur, or be required to pay either by reason of the loss or improper use of any monies disbursed or to be disbursed hereunder including but not limited to fraud, embezzlement, or dishonesty on the part of any person represented or employed by the Contractor, or by reason of the intentional or negligent act of the Contractor or its agents, representatives and/or employees.

The Contractor further agrees that it will, at its own expense, defend all claims, actions, suits, or proceedings that may be brought against the County in connection with the above and satisfy, pay, and discharge all judgments or other resolution of claims that may be entered against the County in any such action or proceedings.

The Contractor further agrees that it is responsible for all claims arising from the hiring of individuals relating to activities provided under the Agreement. All individuals hired are employees of the Contractor and not of the County.

12. **ENTIRE AGREEMENT:** This Agreement represents the entire agreement between the parties and incorporates all prior negotiations, representations, or agreements, written or oral,

between the Contractor and the County. The Contractor and the County may amend this Agreement by written instrument signed by both parties.

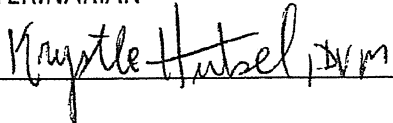
13. **BRIBES, GRATUITIES AND KICKBACKS PROHIBITED:** Either party prohibits bribes, gratuities, and kickbacks. This contract incorporates by reference, as if fully stated herein, the applicable criminal laws prohibiting bribes, gratuities and kickbacks as required by NMSA 1978, § 13-1-191.

IN WITNESS THEREOF, the parties have executed this agreement hereto in an original and one counterpart copy.

COUNTY OF TORRANCE

County Manager

VETERINARIAN



ATTEST:

TORRANCE COUNTY CLERK

APPROVED AS TO FORM:

TORRANCE COUNTY ATTORNEY

Date Contribution(s) Made:

Amount(s) of Contribution(s):

Nature of Contribution(s):

Purpose of Contribution(s):

(Attach extra pages if necessary)

Signature

Date _____

Title (position)

-OR-

NO CONTRIBUTIONS IN THE COMBINED TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Waple Hotel, Inc. 7-1-2026 DVM

Signature Date Title (position)

Signature

Date _____

Title (position)



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 D



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

2026 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) SUBAWARD APPLICATION

SUBAWARD APPLICANT INFORMATION FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Total Funding Amount Requested (must match the attached funding budget worksheet(s)):		\$946,500	
Jurisdiction (County, City):	Torrance County		
Agency Name (Department):	Emergency Management		
Agency Address:	PO Box 48		
Agency County, City, State Zip:	Torrance County, Estancia, 87016		
Agency Contact Name, Title:	Samantha O'Dell, Emergency Manager		
Agency Contact Email & Phone Number:	sodell@tcnm.us 505-297-9981		
EMPG Program Point of Contact (POC), Title, if different from above:	Same as above		
POC Address, if different from above:	Same as above		
POC County, City, State Zip, if different from above:	Same as above		
POC Contact Name, Title, if different from above:	Same as above		
POC Contact Email & Phone Number, if different from above:	Same as above		
Tax ID No. (TIN):	UEI & Expiration Date: *	CAGE (if applicable)	NM SHARE Vendor #:
85-6000257	Q8N2MFFYFMC4 08/28/2026		54405

*Per the [U.S. DHS Fiscal Year 2026 Homeland Security Grant Program Notice of Funding Opportunity](#): "Applicants that fail to register and maintain an active profile in SAM.gov, or those without a UEI, are not eligible to receive funding."

**Expenditures cannot be reimbursed without an NM SHARE Vendor Number.

NIMS Certification Date:	08/27/2025	Agency EOP Date:	05/05/2025
Agency THIRA Date:	09/23/2025	IPP Date:	03/30/2026
SPR Date:	09/23/2025	Risk Assessment (Date & Level):	04/01/2026 LOW

ACKNOWLEDGEMENTS	YES or NO
The Jurisdiction/Agency will be working towards implementation of NQS	Yes
The jurisdiction/Agency has a property/equipment tracking and monitoring system in place that complies with the requirements in 2 C.F.R. 200.313 .	Yes
Environmental Historic Preservation (EHP) screening form(s) shall be submitted for any projects that may require EHP review.	Yes

AUTHORIZED SIGNATURES

Printed Name of Authorized Official:	Printed Title of Authorized Official:
Stephanie Y Reynolds	County Manager
Signature of Authorized Official:	Date of Signature:
	7.15.2026

NOTE: Per the [U.S. DHS Fiscal Year 2026 Homeland Security Grant Program Notice of Funding Opportunity](#): "Applications submitted by individuals who are not current employees, personnel, or authorized representatives of the applicant organization (e.g., consultants or contractors acting on behalf of an organization) will be deemed ineligible."



**DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT**

INSTRUCTIONS FOR COMPLETING INVESTMENT JUSTIFICATION(S) & ASSOCIATED PROJECTS

IMPORTANT: Copy the Investment Justification (IJ), Project Forms and Milestones to create up to 4 IJs packets.

Narrative: Subaward applicants must propose a minimum of two and a maximum of 4 Investment Justification(s) (IJ). At least one IJ must be submitted for the Enhancing Election Security and one for the Supporting Border Crisis Response and Enforcement NPAs. Within each IJ, a maximum of five projects is allowed. Each must include:

1. **Investment # and Name:** A clear title that reflects the focus area.
2. **Requested Investment Funding Amount:** This amount must match the total identified in the attached 2026 SHSGP Request for Funding Budget.
3. **IJ Narrative:** Provide a description of how this investment will support the goals and objectives of the local jurisdiction's homeland security strategy and/or how the investment supports closing core capabilities' gaps identified in the Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) process.
 - o Describe existing capability levels;
 - o identify gaps the investment intends to address;
 - o outline the expected outcomes and improvements resulting from the proposed projects; and
 - o explain how the investment supports planning, organization, equipment, training, and exercises (POETE).

Projects Narrative(s): Each investment must contain one and up to five projects. Provide the following for each project:

1. **Project #, Name and Description:** A concise title and summary of the project's purpose and activities.
2. **Location:** The primary location's zip code where the project will be implemented.
3. **Core Capability Supported:** The main capability the project aims to build or sustain.
4. **Shareable and Deployable:** Indicate if the project's activities can be shared with or deployed to other jurisdictions.
4. **Requested Funding:** Identify the funding amount for each project. This amount must match the total identified in the attached 2026 SHSGP Request for Funding Budget.

LETPA and NPA Requirements

Subaward applicants must ensure they meet the specific requirements for LETPA and the NPAs. See the [U.S. DHS Fiscal Year 2026 Homeland Security Grant Program Notice of Funding Opportunity](#) and the [Preparedness Grants Manual](#) for more information.

LETPA: At least 35% of SHSP funds must go toward LETPA projects that prevent terrorism, such as law enforcement training or equipment. Eligible activities must have a clear nexus to law enforcement terrorism prevention, including equipment, training, exercises, and operational overtime directly related to preventing terrorism. It's allowable for a project to simultaneously support LETPA and an NPA, provided the project meets the criteria for both.

NPA: At least 30% of SHSP funds must go toward projects in five NPAs (these are the titles to use for your investments):

1. Protecting soft targets/crowded places.
2. Supporting Homeland Security Task Forces and Fusion Centers.
3. Enhancing cybersecurity.
4. Enhancing election security - 3% minimum spend requirement.
5. Supporting Border Crisis Response and Enforcement - 10% minimum spend requirement.

Subaward applicants must propose a minimum of two and a maximum of 4 Investment Justification(s) (IJ). At least one IJ must be submitted for the Enhancing Election Security and one for the Supporting Border Crisis Response and Enforcement NPAs. Within each IJ, a maximum of five projects is allowed. The remaining 17% can be allocated across the remaining NPAs. Each must include:

Application Packet: Each jurisdiction's application package must include:

1. Subaward Applicant Information Form
2. Investment Justification Form including Project(s). A minimum of one project must be included for each IJ
3. Investment Activities / Milestones
4. 2026 SHSGP Request for Funding Budget Worksheet



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

INVESTMENT JUSTIFICATION FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Investment # & Name:	Investment #1 Election Security
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Total Funding Request for this Investment: Includes all projects in this IJ and must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet.	\$17,500
--	----------

Narrative: Follow the instructions above for completing the Investment Justifications Narrative.

Torrance County currently must borrow laptops from the Secretary of State's office for the early voting locations to upload the election results. By having our own equipment, this will ensure the equipment is maintained and properly secure when not in use. This would build Supply Chain Integrity and Security.

Torrance County had an issue at a polling location during a recent election, in which individuals were not following the campaigning rules and creating a disruption. Torrance County Clerk's Office would like to provide more signage for better outreach and information to the community to ensure the expectations are clear. This would build Public Information and Warning.

Torrance County does not have a polling location with any backup power. In the event of a power outage, the polling location would have to close. Having portable generators and portable lighting would ensure that polling could continue in a safe manner and all equipment could continue to be utilized. Utility interruption is an identified gap on the County's THIRA, due to not having backup power at critical infrastructure buildings. This would build Infrastructure Systems.

Torrance County does not have any security at polling locations. Local law enforcement is requested to stop at the polling locations periodically but are often unable to do so because they are responding to 911 calls. Having dedicated officers to election security would increase the safety aspect for poll workers and voting members. This would build On-Scene Security, Protection, and Law Enforcement.



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 1 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #1 Laptop Purchase			
Project Description: Enter the project description for Project 1 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
The purchase of two laptop computers will allow Torrance County Clerk's Office to upload election results at each of the early voting locations. Torrance County has an early voting location in Estancia (87016) and a secondary location in Moriarty (87015). Currently, Torrance County Clerk's Office borrows laptops to upload the election results. When not in use, the laptops will be stored in the Clerk's Office in Estancia (87016). This project will support Intelligence and Information Sharing. The laptops will not be shared with other jurisdictions, as there will be County and election specific programs installed. The request for each laptop is \$300, for a total of \$600 for this project.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☒ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☐ Deployable	☐ Yes ☒ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$600
Core Capability Supported:		Intelligence and Information Sharing		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 2 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #2 Signage			
Project Description: Enter the project description for Project 2 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Torrance County would like to purchase portable signs containing clear election rules regarding campaigning, clothing, etc. within the area of a polling location. This will help the public understand rules and guidance near the location, as well as inside the location. Voters will be informed of what is and what is not allowed (campaigning, etc.). Signs will be placed at all early voting and in person voting sites for election day. The signs will be utilized at the following locations: Duran 88319, Moriarty 87035, Encino 88321, Estancia 87016, Manzano 87036, McIntosh 87032, Mountainair 87036, Tajique 87016, Torreon 87061, and Willard 87063. When not in use, the signs will be stored in the Torrance County Clerk's Office in Estancia 87016. This project will support Public Information and Warning, Interdiction and Disruption. The signs could be deployed to other jurisdictions, but not during elections. The requested funding is \$120 per sign and 30 signs. This will allow for three signs at each polling location. The total request for this project is \$3,600.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☒ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☒ Shareable ☐ Deployable	☐ Yes ☒ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$3,600
Core Capability Supported:		Public Information and Warning, Interdiction and Disruption		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 3 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #3 Generators			
Project Description: Enter the project description for Project 3 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Torrance County does not have any polling locations with backup power. In the event of a power outage during elections, the location would have to be closed. Torrance County Clerk's Office needs generators that could be used at polling locations to allow for lighting, computers, tabulators, etc. Generators will allow for the polling location to remain open during a power outage. These generators would be used at any of the polling locations that they were needed (Duran 88319, Moriarty 87035, Encino 88321, Estancia 87016, Manzano 87036, McIntosh 87032, Mountainair 87036, Tajique 87016, Torreon 87061, and Willard 87063). When not in use, the generators would be stored in the Torrance County Clerk's warehouse in Estancia 87016. This project will support Operational Coordination, Community Resilience, and Infrastructure Systems. The generators could be deployed to other jurisdictions if necessary. The funding request for this project is five portable generators at \$1,500 each, for a total cost of \$7,500.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☒ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☒ Shareable ☒ Deployable	☐ Yes ☒ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$7,500
Core Capability Supported:		Operational Coordination, Community Resilience, and Infrastructure Systems		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 4 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #4 Portable Lighting			
Project Description: Enter the project description for Project 4 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
In the event of a power outage, Torrance County does not have any portable lighting that can be utilized at the polling locations. Not having operational lights at a public location during elections is a safety concern. These lights would be used at any of the polling locations that were needed (Duran 88319, Moriarty 87035, Encino 88321, Estancia 87016, Manzano 87036, McIntosh 87032, Mountainair 87036, Tajique 87016, Torreon 87061, and Willard 87063). If not in use, the lights would be stored in the Torrance County Clerk's warehouse in Estancia 87016. This project will support Infrastructure Systems. The lights could be deployed to another jurisdiction if needed. The funding request for this project is ten lights, costing \$100 a piece, for a total of \$1,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☒ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☒ Shareable ☒ Deployable	☐ Yes ☒ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$1,000
Core Capability Supported:		Infrastructure Systems		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 5 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #5 Overtime for Deputies			
Project Description: Enter the project description for Project 5 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Torrance County's polling locations are distributed across a large geographic area, requiring additional law enforcement on Election Day. Funding for two deputies working overtime would enable dedicated patrols of polling sites throughout the county, helping to ensure a safe, secure, and orderly voting environment. One deputy would be assigned to the northern region of the county, and one deputy would be assigned to the southern region of the county. This would allow for more timely response to concerns, challenges, or potential unlawful activities at polling locations. This would support election integrity, voter confidence and public safety while ensuring that polling sites remain accessible and secure for all voters. The main Sheriff's Office is in Estancia 87016, but these deputies would be deployed throughout the county. This would build Interdiction and Disruption. The deputies would not be deployed to other jurisdictions. The requested amount is overtime of \$50 per hour, 12-hour shift for \$600. There would be two deputies, making it \$1200. There are four elections during the period of performance for this grant, making the total \$4,800.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☒ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☐ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$4,800
Core Capability Supported:		Interdiction and Disruption		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

2026 SHSGP INVESTMENT MILESTONES

DO NOT ENTER INFORMATION IN BLUE CELLS

Investment # & Name:	1- Election Security
Period of Performance (POP) Quarter.	Projected Milestone(s)
1 st Quarter	Obtain quotes and request authorization to purchase laptops, signs, generators and lights. Utilize law enforcement overtime for election security.
2 nd Quarter	Request purchase orders to purchase laptops, signs, generators and lights.
3 rd Quarter	Place orders for laptops, signs, generators and lights.
4 th Quarter	Receive orders for equipment purchased. Utilize law enforcement for overtime election security.
5 th Quarter	Invoice for equipment purchased.
6 th Quarter	Submit reimbursement packet.



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

INVESTMENT JUSTIFICATION FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Investment # & Name:	Investment #2 Enhancing and Protecting of Soft Targets	
Total Funding Request for this Investment: Includes all projects in this IJ and must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet.		15,000
Narrative: Follow the instructions above for completing the Investment Justifications Narrative.		
The purchase of a pole camera will assist with surveillance to monitor areas that could potentially be considered a soft target or a crowded location. The County THIRA addresses Active Shooter, and increased surveillance could assist in the early detection of an incident. This approach has the potential to save lives. This piece of equipment would build Intelligence and Information Sharing, as well as On-Scene Security, Protection, and Law Enforcement.		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 1 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #1 –Pole Camera			
Project Description: Enter the project description for Project 1 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
A pole camera would be used by law enforcement as a specialized surveillance tool to monitor soft target areas, such as parks, events that draw a large crowd. This would allow for potentially high crime areas to be monitored without (or in addition to) law enforcement being in the area. The camera would be utilized in various areas within the County, depending on the location of the event. Most large events take place in Moriarty 87035, Estancia 87016 or Mountainair 87036. When the camera is not in use, it will be stored at the Torrance County Sheriff's Office in Estancia 87016. This would support Intelligence and Information Sharing, On-Scene Security, Protection, Law Enforcement, and Situational Assessment. This item would be able to be deployed to other jurisdictions, if needed. The requested amount for one camera is \$15,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☒ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☒ Shareable ☒ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$15,000
Core Capability Supported:		Intelligence and information Sharing; on scene, Security Protection, Law Enforcement; and Situational Assessment		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

2026 SHSGP INVESTMENT MILESTONES

DO NOT ENTER INFORMATION IN BLUE CELLS

Investment # & Name:	2- Enhancing and Protecting of Soft Targets and Crowded Places
Period of Performance (POP) Quarter.	Projected Milestone(s)
1 st Quarter	Obtain quotes for Camera.
2 nd Quarter	Submit request for approval to purchase camera.
3 rd Quarter	Request purchase order.
4 th Quarter	Purchase item.
5 th Quarter	Receive and invoice item.
6 th Quarter	Submit for reimbursement.



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

INVESTMENT JUSTIFICATION FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Investment # & Name:	Investment #3 Supporting Homeland Security Task Forces	
Total Funding Request for this Investment: Includes all projects in this IJ and must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet.		\$739,000
Narrative: Follow the instructions above for completing the Investment Justifications Narrative.		
Torrance County Sheriff's Office would like to build the inventory of equipment to assist with homeland security task forces. To conserve officer safety Torrance County would like to purchase shields, helmets with headsets and microphones, and respirators. There has also been a recent need for armored vehicles, which takes a minimum of 1.5 hours for a mutual aid response. Law enforcement is working to increase training on forced entry, therefore needing breaching equipment. This project supports the increase in equipment for officer safety.		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 1 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #1 – PPE and Associated Communication			
Project Description: Enter the project description for Project 1 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
The purchase of helmets, headsets, and push-to-talk microphones that can be utilized on the headsets will allow for interoperable communication with other law enforcement officers and Dispatch during a potentially dangerous situation. A ballistic proof helmet will improve officer safety in a volatile or active shooter situation. The headset and microphone will ensure the communication can continue when law enforcement is wearing the helmet. A helmet, headset, and microphone will be issued to each Torrance County Deputy, located in Estancia 87016. When they are not in use, these items will remain in the law enforcement unit, to ensure they are always available to the deputy. This supports Operational Coordination and Intelligence and Information Sharing. These items would not be deployable to other jurisdictions. The requested cost is (helmet \$1,400; headset \$1,200; microphone \$350) \$2,950 each, for twenty deputies, making the total request \$59,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☒ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☐ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$59,000
Core Capability Supported:		Operational Coordination, Intelligence and Information Sharing		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 2 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #2 Armored Vehicle			
Project Description: Enter the project description for Project 2 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Currently there is not an armored vehicle within 90 minutes of Torrance County, and none to the east of Torrance County, within New Mexico. During an active shooter, standoff, or other volatile event, time is of the essence. An armored vehicle would allow for greater protection to law enforcement officers, and potentially civilians, during a high-risk or high-threat operation. The vehicle would be stored in secure storage in Moriarty 87035 and utilized for all of Torrance County, depending on where the threat was. This supports Physical Protective Measures and On-Scene Security, Protection, and Law Enforcement. This vehicle could be deployed to other jurisdictions, potentially decreasing the response time to other areas during an emergency. The funding request for this item is \$500,000 to purchase the vehicle and install the required communication equipment.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☒ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☒ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$500,000
Core Capability Supported:		Physical Protection Measures; On Scene Security, Protection and Law Enforcement		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 3 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #3 Shields			
Project Description: Enter the project description for Project 3 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Rifle-rated ballistic shields will provide local law enforcement officers with mobile protection against high-powered rifle rounds. The shield will allow law enforcement to still move around to perform their duties during an active shooter situation. There has recently been an increase in officer involved shooting involving rifles. The shields will be deployed in deputy units from Estancia 87016 to be utilized anywhere within Torrance County, or in a mutual aid situation with another county. This supports On-Scene Security, Protection, and Law Enforcement. The shield would be deployable to another jurisdiction, if a deputy deployed during a mutual aid response. The funding request is \$8,000 for 20 shields, making the total request \$160,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☒ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☒ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$160,000
Core Capability Supported:		On-Scene Security, Protection, and Law Enforcement		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 4 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #4 Respirators			
Project Description: Enter the project description for Project 4 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Law enforcement respirators would help with law enforcement safety in riots, chemical spills, smoke-filled areas, and hazardous materials situations. Law enforcement enters scenes that may be unsafe to breathe normally due to chemical, biological, radiological, or tear gas situations. The masks would be assigned to each Torrance County Sheriff's Deputy from Estancia 87016. This supports Environmental Response/Health and Safety and On-Scene Security, Protection, and Law Enforcement. The masks would be assigned to each deputy, making them not shareable, but could be deployed if the deputy were responding to another jurisdiction for a mutual aid response. The funding request is \$250 per mask, for 20 masks, making the total \$5,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☒ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☒ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$5,000
Core Capability Supported:		Environmental Response/Health and Safety; On-Scene Security, and Law Enforcement		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 5 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #5 Breaching Equipment			
Project Description: Enter the project description for Project 5 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
The purchase of breaching equipment will allow for the safe and effective entry into secured or fortified structures during tactical operations. The use of mechanical breaching, such as Halligan bars, break and rake tools, or explosives, may be necessary. This project would be implemented in Estancia 87016, with items being deployed as needed, or assigned to deputies, as inventory allows. The items would be used anywhere within Torrance County, as needed. This supports On-Scene Security, Protection, and Law Enforcement. The portable items could be deployed to other jurisdictions. The funding request for one explosive storage box is \$6,000; twenty Halligans at \$300 each or a total of \$6,000; and twenty break and rake at \$150 each for a total of \$3,000; totaling the breaching equipment request to \$15,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☒ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☐ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☒ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$15,000
Core Capability Supported:	On-Scene Security, Protection, and Law Enforcement			



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

2026 SHSGP INVESTMENT MILESTONES

DO NOT ENTER INFORMATION IN BLUE CELLS

Investment # & Name:	3- Supporting Homeland Security Task Forces
Period of Performance (POP) Quarter.	Projected Milestone(s)
1 st Quarter	Obtain quotes for each item and submit them for authorization to purchase.
2 nd Quarter	Obtain purchase orders and place order.
3 rd Quarter	Follow up on order.
4 th Quarter	Follow up on order.
5 th Quarter	Follow up on order.
6 th Quarter	Receive vehicle, invoice and submit for reimbursement.



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

INVESTMENT JUSTIFICATION FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Investment # & Name:	Investment #4 Supporting Border Crisis and Enforcement
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Total Funding Request for this Investment: Includes all projects in this IJ and must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet.	\$175,000
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Narrative: Follow the instructions above for completing the Investment Justifications Narrative.

Torrance County Sheriff's Office seeks funding to enhance its operational readiness by providing deputies with specialized training relevant to the ongoing challenges associated with border security and related public safety operations. These training opportunities will strengthen deputies' knowledge, skills, and ability to effectively respond to complex incidents while improving coordination with state and federal mutual aid partners.

Additionally, Torrance County encompasses a large, predominantly rural geographic area where reliable communications infrastructure is limited or unavailable in many locations. Emergency incidents frequently occur in remote areas where communication gaps can delay response efforts and compromise responder safety. To address this need, Torrance County proposes the purchase of Cradlepoint devices to improve mobile connectivity in the field. These devices will provide more reliable communication between deputies, Dispatch, and partnering emergency response agencies, enhancing situational awareness, interagency coordination, officer safety, and the overall effectiveness of emergency operations throughout the county.



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 1 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #1 Active Shooter Training			
Project Description: Enter the project description for Project 1 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Active Shooter Training for law enforcement equips officers with tactical, medical, and incident management skills to respond effectively to active threat situations. The training will take place at a training facility, out of county. The implementation of the training will be utilized throughout Torrance County, with the Sheriff's Office located in Estancia 87016. This supports On-Scene Security, Protection, and Law Enforcement. The training request is \$10,000 for the Torrance County Sheriff's Department.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☒ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☐ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$10,000
Core Capability Supported:		On-Scene Security, Protection, and Law Enforcement		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 2 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #2 Explosive Breaching Training			
Project Description: Enter the project description for Project 2 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Law enforcement needs explosive breaching training, as it is a critical, life-saving tool in high-threat situations. This skill would be utilized in situations with barricaded subjects and critical infrastructure threats. Training is crucial to ensure proper compliance, safety, proper equipment handling and accountability. The training would be completed at a training facility, out of county. This will build On-Scene Security, Protection, and Law Enforcement. The initial training would be for two deputies at \$5,000 each, with a total of \$10,000 requested.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☒ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☐ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$10,000
Core Capability Supported:		On-Scene Security, Protection, and Law Enforcement		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 3 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #3 Tactical SAR Training			
Project Description: Enter the project description for Project 3 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Having four local tactical search and rescue trained individuals would allow for quicker deployment. The training would include search techniques, rescue methods, and tactical awareness. The team would be part of the Torrance County Sheriff's Office and would deploy anywhere needed in the County from Estancia 87016. This training would support Operational Coordination and Mass Search and Rescue Operations. The team could be deployed to other jurisdictions. The funding request for the training and required equipment is \$10,000 per person, making the total request \$40,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☒ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☐ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$40,000
Core Capability Supported:		Operational Coordination; Mass Search and Rescue Operations		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 4 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #4 Tactical Entry Training			
Project Description: Enter the project description for Project 4 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Law enforcement needs training for tactical entry to equip the department with specialized skills to safely and effectively handle high-risk or high-pressure situations. These may include active shooter incidents, hostage situations or dangerous criminal pursuits. This will improve the safety of law enforcement, as well as citizens. The training would take place at a training facility, out of the county. This would build Operational Coordination, as well as On-Scene Security, Protection, and Law Enforcement. As this is training, this would not be deployed to other jurisdictions. The funding request is for 20 deputies to attend the training at \$2,000 each, for a total request of \$40,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☒ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☐ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$40,000
Core Capability Supported:		Operational Coordination; On-Scene Security, Protection, and Law Enforcement		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

PROJECT 5 FORM

DO NOT ENTER INFORMATION IN BLUE CELLS

Project # Name:	Project #5 Cradlepoint Routers			
Project Description: Enter the project description for Project 5 below. Follow the instructions above for Project(s) Narrative. Must match the information provided on the attached 2026 SHSGP Request for Funding Budget Worksheet				
Torrance County encompasses a large, rural geographic area where traditional communication methods are often unreliable due to terrain, distance, and limited infrastructure. Reliable communications are critical to ensuring effective emergency response, responder safety, and coordinated incident management. The deployment of these devices will significantly enhance communication capabilities and interoperability among first responders, dispatch personnel, and partner agencies. By providing secure and reliable connectivity in the field, responders will have improved access to critical information, real-time coordination, and situational awareness during emergencies and planned events. This capability is especially important in rural areas where network connectivity is limited or inconsistent. The project builds Operational Coordination by strengthening interoperable communications and improving the ability of multiple agencies to coordinate response activities effectively. Because the devices will be permanently installed in response and command vehicles, they will be deployable to incidents anywhere within Torrance County and surrounding mutual aid jurisdictions as needed. The cost of each Cradlepoint device is \$5,000. Torrance County is requesting funding for 15 devices, for a total project cost of \$75,000.				
Location (Zip)	National Priority Supported	Shareable / Deployable	LETPA	Build or Sustain Capabilities
87016	☐ Protecting soft targets/crowded places. ☐ Supporting Homeland Security Task Forces and Fusion Centers. ☐ Enhancing cybersecurity. ☐ Enhancing election security - 3% ☒ Supporting Border Crisis Response and Enforcement - 10%	☐ Shareable ☒ Deployable	☒ Yes ☐ No	☒ Build ☐ Sustain
Requested Funding for this project. Must match the total identified on the attached 2026 SHSGP Request for Funding Budget Worksheet				\$75,000
Core Capability Supported:		Operational Coordination		



DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT

2026 SHSGP INVESTMENT MILESTONES

DO NOT ENTER INFORMATION IN BLUE CELLS

Investment # & Name:	4- Supporting Border Crisis and Enforcement
Period of Performance (POP) Quarter.	Projected Milestone(s)
1 st Quarter	Register for training. Obtain quotes and authorization to purchase equipment.
2 nd Quarter	Participate in training. Obtain purchase order for equipment.
3 rd Quarter	Participate in training. Purchase equipment.
4 th Quarter	Participate in training. Invoice equipment.
5 th Quarter	Participate in training.
6 th Quarter	Submit for reimbursement.

2026 SHSGP REQUEST FOR FUNDING BUDGET WORKSHEET
NEW MEXICO DEPARTMENT OF HOMELAND SECURITY & EMERGENCY MANAGEMENT (DHSEM)

INVESTMENT # & NAME:

1 - Election Security

DO NOT enter any information in the BLUE cells. Award amounts will auto-calculate

Document # & Project #	Project Name (Include Jurisdiction & Agency Name)	Item Description	Quantity	Soft Targets & Crowded Places	Supporting Homeland Security Task Forces & Fusion Centers	Enhancing Cybersecurity	Border Crisis Response & Enforcement (10%)	Election Security (3%)	Other Based on THIRA/SPR	LETPA (35%) (Choose Y or N)	POETE	TOTAL PROJECT FUNDING REQUESTED
- Election Security / Project 1	Torrance County Clerk's Office	Laptop	2					\$600		No	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 600.00
										Choose One	Choose One	
- Election Security / Project 2	Torrance County Clerk's Office	Project 1 Sub-Totals	Subtotal: 30	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -		Choose One	
		Election Signage						\$ 3,600.00		No	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 3,600.00
- Election Security / Project 3	Torrance County Clerk's Office	Project 2 Sub-Totals	Subtotal: 5	\$ -	\$ -	\$ -	\$ -	\$ 3,600.00	\$ -		Choose One	
		Portable Generators						\$ 7,500.00		Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 7,500.00
- Election Security / Project 4	Torrance County Clerk's Office	Project 3 Sub-Totals	Subtotal: 10.00	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00	\$ -		Choose One	
		Portable Lighting						\$ 1,000.00		Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 1,000.00
- Election Security / Project 5	Torrance County Sheriff's Office	Project 4 Sub-Totals	Subtotal: 8	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -		Choose One	
		Deputy Overtime for Election Security						\$ 4,800.00		Yes	Organization	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 4,800.00
		Project 5 Sub-Totals	Subtotal: 8	\$ -	\$ -	\$ -	\$ -	\$ 4,800.00	\$ -		Choose One	
				\$ -	\$ -	\$ -	\$ -	\$ 17,500.00	\$ -		Choose One	

TOTAL FUNDING REQUESTED

\$ 17,500.00

2026 SHSGP REQUEST FOR FUNDING BUDGET WORKSHEET

NEW MEXICO DEPARTMENT OF HOMELAND SECURITY & EMERGENCY MANAGEMENT (DHSEM)

INVESTMENT # & NAME:

2 - Enhancing and Protection of Soft Targets

DO NOT enter any information in the BLUE cells. Award amounts will auto-calculate

Investment # & Project #	Project Name (Include Jurisdiction & Agency Name)	Item Description	Quantity	Soft Targets & Crowded Places	Supporting Homeland Security Task Forces & Fusion Centers	Enhancing Cybersecurity	Border Crisis Response & Enforcement (10%)	Election Security (3%)	Other Based on THIRA/SPR	LETPA (35%) (Choose Y or N)	POETE	TOTAL PROJECT FUNDING REQUESTED
		Pole Camera	1	\$ 15,000.00						Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 15,000.00
										Choose One	Choose One	
		Project 1 Sub-Totals	Subtotal:	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -			
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ -
										Choose One	Choose One	
		Project 2 Sub-Totals	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ -
										Choose One	Choose One	
		Project 3 Sub-Totals	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ -
										Choose One	Choose One	
		Project 4 Sub-Totals	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ -
										Choose One	Choose One	
		Project 5 Sub-Totals	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ -
										Choose One	Choose One	
		Project 5 Sub-Totals	Subtotal:	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -			

TOTAL FUNDING REQUESTED

\$ 15,000.00

2026 SHSGP REQUEST FOR FUNDING BUDGET WORKSHEET

NEW MEXICO DEPARTMENT OF HOMELAND SECURITY & EMERGENCY MANAGEMENT (DHSEM)

INVESTMENT # & NAME:

3 - Supporting Homeland Security Task Forces & Fusion Centers

DO NOT enter any information in the BLUE cells. Award amounts will auto-calculate

DO NOT enter any information in the BLUE cells. Award amounts will auto-calculate												
Item # & Project #	Project Name (Include Jurisdiction & Agency Name)	Item Description	Quantity	Soft Targets & Crowded Places	Supporting Homeland Security Task Forces & Fusion Centers	Enhancing Cybersecurity	Border Crisis Response & Enforcement (10%)	Election Security (3%)	Other Based on THIRA/SPR	LETPA (35%) (Choose Y or N)	POETE	TOTAL PROJECT FUNDING REQUESTED
Supporting Homeland Security Task Forces & Fusion Centers Project 1	Torrance County Sheriff's Office	PPE & Associated Communication	20		\$ 59,000.00					Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 59,000.00
										Choose One	Choose One	
Project 1 Sub-Totals			Subtotal:	\$ -	\$ 59,000.00	\$ -	\$ -	\$ -	\$ -			
Supporting Homeland Security Task Forces & Fusion Centers Project 2	Torrance County Sheriff's Office	Armored Vehicle	1		\$ 500,000.00					Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 500,000.00
										Choose One	Choose One	
Project 2 Sub-Totals			Subtotal:	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -			
Supporting Homeland Security Task Forces & Fusion Centers Project 3	Torrance County Sheriff's Office	Shields	20		\$ 160,000.00					Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 160,000.00
										Choose One	Choose One	
Project 3 Sub-Totals			Subtotal:	\$ -	\$ 160,000.00	\$ -	\$ -	\$ -	\$ -			
Supporting Homeland Security Task Forces & Fusion Centers Project 4	Torrance County Sheriff's Office	Respirators	20.00		\$ 5,000.00					Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 5,000.00
										Choose One	Choose One	
Project 4 Sub-Totals			Subtotal:	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -			
Supporting Homeland Security Task Forces & Fusion Centers Project 5	Torrance County Sheriff's Office	Breaching Equipment			\$ 15,000.00					Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 15,000.00
										Choose One	Choose One	
Project 5 Sub-Totals			Subtotal:	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -			
				\$ -	\$ 739,000.00	\$ -	\$ -	\$ -	\$ -			

TOTAL FUNDING REQUESTED

\$ 739,000.00

2026 SHSGP REQUEST FOR FUNDING BUDGET WORKSHEET

NEW MEXICO DEPARTMENT OF HOMELAND SECURITY & EMERGENCY MANAGEMENT (DHSEM)

INVESTMENT # & NAME:

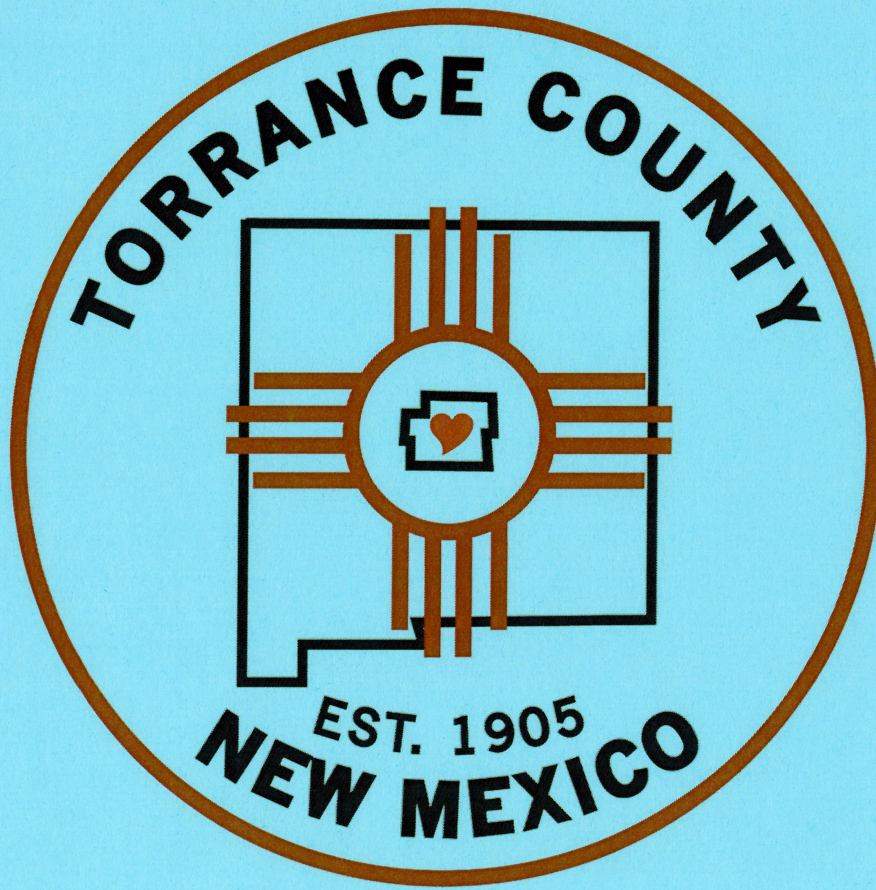
4 - Border Crisis Response & Enforcement

DO NOT enter any information in the BLUE cells. Award amounts will auto-calculate

Investment # & Project #	Project Name (Include Jurisdiction & Agency Name)	Item Description	Quantity	Soft Targets & Crowded Places	Supporting Homeland Security Task Forces & Fusion Centers	Enhancing Cybersecurity	Border Crisis Response & Enforcement (10%)	Election Security (3%)	Other Based on THIRA/SPR	LETPA (35%) (Choose Y or N)	POETE	TOTAL PROJECT FUNDING REQUESTED
- Border Crisis Response Enforcement Project 1	Torrance County Sheriff's Office	Active Shooter Training	20				\$ 10,000.00			Yes	Training	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 10,000.00
										Choose One	Choose One	
		Project 1 Sub-Totals	Subtotal: 2	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	Choose One	Choose One	
- Border Crisis Response Enforcement Project 2	Torrance County Sheriff's Office	Explosive Breaching Training					\$ 10,000.00			Yes	Training	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 10,000.00
										Choose One	Choose One	
		Project 2 Sub-Totals	Subtotal: 4	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	Choose One	Choose One	
- Border Crisis Response Enforcement Project 3	Torrance County Sheriff's Office	Tactical Search & Rescue Training					\$ 40,000.00			Yes	Training	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 40,000.00
										Choose One	Choose One	
		Project 3 Sub-Totals	Subtotal: 20	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	Choose One	Choose One	
- Border Crisis Response Enforcement Project 4	Torrance County Sheriff's Office	Tactical Entry Training					\$ 40,000.00			Yes	Training	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 40,000.00
										Choose One	Choose One	
		Project 4 Sub-Totals	Subtotal: 15	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	Choose One	Choose One	
- Border Crisis Response Enforcement Project 5	Torrance County Sheriff's Office, Fire Department, Emergency Management	Cradlepoint					\$ 75,000.00			Yes	Equipment	
										Choose One	Choose One	
										Choose One	Choose One	
										Choose One	Choose One	\$ 75,000.00
										Choose One	Choose One	
		Project 5 Sub-Totals	Subtotal: 1	\$ -	\$ -	\$ -	\$ 75,000.00	\$ -	\$ -	Choose One	Choose One	
				\$ -	\$ -	\$ -	\$ 175,000.00	\$ -	\$ -			

TOTAL FUNDING REQUESTED

\$ 175,000.00



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 E

Give us feedback @ survey.walmart.com
Thank you! ID #:7WSL001GH5TP

Walmart *

WM Supercenter
505-286-3043 Mgr. BRANDON
66 STATE ROAD 344
EDGEWOOD NM 87015
ST# 04201 OP# 005473 TE# 18 TR# 00911

ITEMS SOLD 13

TC# 3385 9530 0313 3641 8276 5



FRUIT TRAY	194346251920 F	13.47 N
VEG TRAY	194346459060 F	11.97 N
APPLE TRAY	194346442220 F	12.97 N
MKS COOKIE	681131282470 F	11.94 N
MKS COOKIE	681131282470 F	11.94 N
MKS COOKIE	681131282470 F	11.94 N
ARIZONA TEA	613008719790 F	3.47 N
ARIZONA TEA	613008719790 F	3.47 N
GV LEMONADE	078742069440 F	2.88 N
GV LEMONADE	078742069440 F	2.88 N
HMLPPSLMICH	037600330670 F	14.88 N
HMTRYCHS28OZ	037600287510 F	14.88 N
HMLSPRM39.OZ	037600523810 F	19.88 N

SUBTOTAL 136.57
TOTAL 136.57

MCARD TEND 136.57
CHANGE DUE 0.00

MASTERCARD- 3906 I 1 APPR#08275E
136.57 TOTAL PURCHASE
REF # UJHBP9758037
AID A0000000041010
TERMINAL # 55015447
*No Signature Required
07/14/26 12:07:49



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TORRANCE COUNTY
COMMISSION MEETING

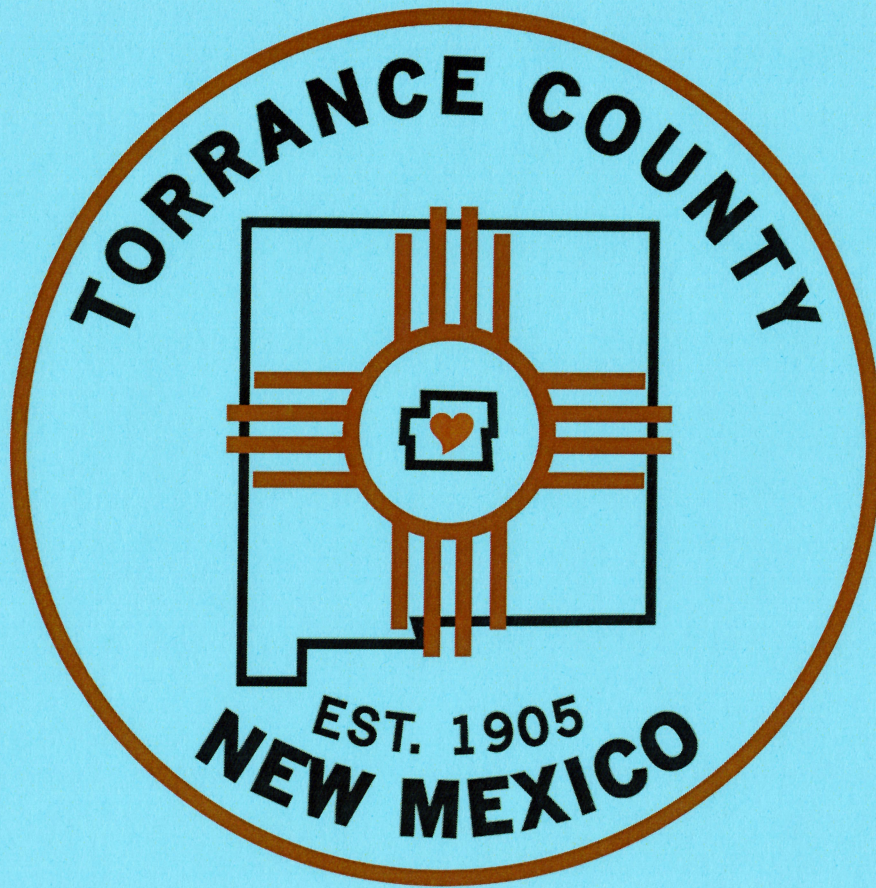
Agenda Item

No. 8 F



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 G



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 H

TORRANCE COUNTY PLANNING & ZONING BOARD

AGENDA

Commission Chambers Administrative Offices 205 S 9th Street Estancia New Mexico 87016

REGULAR MEETING

June 3, 2026

CALL TO ORDER: 9:30 a.m.

Pledge of Allegiance

Public Comment	Speakers limited to 2 minutes-time may not be donated to another
Approval of Agenda	Approval of Agenda for June 3, 2026 meeting
Approval of Minutes	Approval of Minutes for March 4, 2026 meeting

ACTION ITEMS

Deferred from April 1, 2026

1. Claim of Exemption 11: 140 Acre Claim of Exemption

Applicant:	Mesteno Draw Ranch, LLC, Joan L. Bybee
Agent:	John Humphries
Site:	N2 & W2 SW4 & NE4 SW4 & NW4 SE4 Section 34, T.6N., R.7E., NMPM
Zone:	AP-40, Agricultural Preservation, 40 Acre minimum

Deferred from May 6, 2026

Public Hearing

2. Renewal of Solid Waste District

Applicant:	Special Waste Disposal, Inc.
Agent:	Brian Kilcup
Site:	Within the N2 of Section 19 and within the NW4 of Section 20, T.2N., R.8E. NMPM and being addressed as 91 Liberty Valley Road.
Zone:	Solid Waste Management District (SW)

Current business

3. Claim of Exemption 7: Lot Line Adjustment

Applicant:	Tony and Patricia Giraudo
Agent:	Oden & Associates, Tim Oden
Site:	Lots 17 & 18, Broadmoor Estates. Located in Section 21, T.9E., R.8E., NMPM
Zone:	RR, Rural Residential, 2.5 Acre minimum

4. Claim of Exemption 13: 5 year Claim of Exemption

Applicant:	The Oro Quay Trust, William Bell
Agent:	Self
Site:	Lot 22, Unit 3, Indian Hills Estates, being 229 A and 229 B Cedar Lane
Zone:	RR, Rural Residential, 2.5 Acre minimum

TORRANCE COUNTY PLANNING & ZONING BOARD
MINUTES

Commission Chambers Administrative Offices 205 S 9th Street Estancia New Mexico 87016

REGULAR MEETING

June 3rd, 2026

ATTENDANCE:

In attendance: Board members, Chairwoman Christina Estrada, Vice Chairman Gilbert Sanchez, Art DuCharme, Jesse Segura, Planning & Zoning Director Don Goen, County Attorney Michael Garcia & Planning & Zoning Administrative Assistant Lynnette McMillan.

CALL TO ORDER: 9:36 a.m., Chairwoman Christina Estrada called the meeting to order.

Pledge of Allegiance: Chairwoman Estrada led the Pledge

Public Comment: None

Approval of Agenda: Approval of Agenda for June 3rd, 2026, meeting
Mr. Ducharme motioned to approve; Vice Chairman Sanchez seconded

Roll Call: Mr. Segura, Aye, Mr. Ducharme: Aye,
Vice Chairman Sanchez: Aye, Motion approved 4 -0

Approval of Minutes: Approval of Minutes for March 4th, 2026, meeting.
Mr. Segura: motioned to approve, Mr. Ducharme seconded

Roll Call: Mr. Segura, Aye, Mr. Ducharme: Aye,
Vice Chairman Sanchez: Aye, Chairwoman Estrada: Aye
Motion approved 4-0

REGULAR BUSINESS

1. Claim of Exemption 11: 140 Acre Claim of Exemption

Applicant: Mesteno Draw Ranch, LLC, Joan L. Bybee

Agent: John Humphries

Site: N2 & W2 SW4 & NE4 SW4 & NW4 SE4 Section 34, T.6N., R.7E., NMPM

Zone: AP-40, Agricultural Preservation, 40 Acre minimum

Director Goen presented Item 1, This was a Claim of Exemption 11: 140-Acre Claim of Exemption. He explained that the item had been deferred from the April meeting and noted that a number 11 claim of exemption was unusual because no parcel may be smaller than 140 acres, as reflected on the proposed plat both parcels did exceed that. The applicant, Mesteno Draw Ranch, LLC, was represented by **Mr. John Humphries**, who was sworn in. **Mr. Humphries** stated that he and his wife entered into a purchase agreement for the property five years ago. The 480-acre tract is owned by Joan Bybee, who carried the note. The Humphries intended to build a new home and learned they would need a deed to secure the necessary permits. Ms. Bybee therefore agreed to deed them the southern 160 acres while they continue making payments on the remaining 320 acres to the north, which was the basis for the requested division. **Director Goen** added that the parcel was zoned AP-40, which required a minimum lot size of 40 acres, so the request exceeded that requirement. Planning and Zoning received one phone call about the matter, and after staff provided an explanation, no objection was made. **Chairwoman Estrada** asked whether anyone wished to speak for or against the request, and no one responded. **Mr. Ducharme** moved to approve, and **Vice Chairman Sanchez** seconded. **Mr. Ducharme** then asked whether Mr. Humphries lived across the road. **Mr. Humphries** said he did and that the new house would be about a quarter mile east of their current home. When asked why they were moving, he said their current house was built in the 1940s, they had made do with it, his wife wanted a better home, in addition the well on the other property produced more water and that was the main reason for the request. **Mr. Ducharme** next asked about the depth of the well at their current residence. **Mr. Humphries** responded he did not know because it had never been recorded, but the well across the road was 170 feet deep. **Vice Chairman Sanchez** asked about the well materials and whether it was a pivot. **Mr. Humphries** replied that it was a domestic well, not a pivot. He added that the well at their current residence recharged slowly, while the well across the road did not. **Vice Chairman Sanchez** also asked where the existing well was located and whether the water rights were included in the purchase. **Mr. Humphries** said they were and that he would need to complete a name change.

Roll Call: **Mr. Segura, Aye, Mr. Ducharme: Aye,**
Vice Chairman Sanchez: Aye, Chairwoman Estrada: Aye
Motion approved 4-0

Deferred from: May 6, 2026

Vice Chairman Sanchez motioned to move out of regular business and move into a public hearing.
Mr. Ducharme seconded

Roll Call: **Mr. Segura, Aye, Mr. Ducharme: Aye,**
Vice Chairman Sanchez: Aye, Chairwoman Estrada: Aye
Motion approved 4-0

Public Hearing 9:43

2. Renewal of Solid Waste District
Applicant: Special Waste Disposal, Inc.
Agent: Brian Kilcup
Site: Within the N2 of Section 19 and within the NW4 of Section 20, T.2N., R.8E.
NMPM and being addressed as 91 Liberty Valley Road.
Zone: Solid Waste Management District (SW)

Director Goen presented Item 2, This was the annual renewal request for the Solid Waste District. The packet included inspection reports, one of which appeared to be an unannounced inspection that the facility passed. Mr. Brian Kilcup was unable to attend, so **Ms. Cailyn Kilcup** appeared as the agent and was sworn in. **Ms. Kilcup** reported that operations had continued as

usual. She stated that the 20-year permit renewal was scheduled for October 2027, and because the application was required to be submitted one year in advance, they planned to file it in October 2026. The application will include any proposed changes. She also explained that they intended to request a 20.5-acre lateral expansion of the active area. In addition, they would attend another public hearing with NMED regarding the 20-year renewal and were currently preparing surveys and site plans for that process. There would be standard notifications for the surrounding area. **Chairwoman Estrada** asked whether anyone wished to speak in favor of or against the request. There was no response. **Vice Chairman Sanchez moved to approve, and Mr. Segura seconded. Mr. Ducharme** asked whether the facility primarily handled asbestos. **Ms. Kilcup** said that was correct but also operated a soil remediation area and were currently cleaning up an old gas station site from Tucumcari New Mexico. She explained that the soil was remediated by sun exposure and disking, and that the facility therefore also maintained a soil land farm. They were considering expanding as they had been approached to handle the wind turbines. They only last about 5 years. There was nobody in this area that could process those and break them down for disposal. **Director Goen** explained their good record when it came to inspections. **Ms. Kilcup** shared that they had received a notice of violation for a clerical error. Their manifest was lacking the section for the haulers license number. This was reconciled. It was a 20-year error, and no inspectors had caught it. Now they were in full compliance. **Mr. Ducharme** asked with that 20-year renewal process whether they would have to update their exit plan including costs. **Ms. Kilcup** confirmed there would be an updated closure plan and trust funds. **Vice Chairman Sanchez** asked if their material mostly came from New Mexico. **Ms. Kilcup** confirmed it did. There was a disposal site at the White Sands, who would at times get Texas customers.

Roll Call: Mr. Segura, Aye, Mr. Ducharme: Aye,
Vice Chairman Sanchez: Aye, Chairwoman Estrada: Aye
Motion approved 4-0

Vice Chairman Sanchez motioned to move out of public hearing and move into a regular business,
Mr. Ducharme seconded

Roll Call: Mr. Segura, Aye, Mr. Ducharme: Aye,
Vice Chairman Sanchez: Aye, Chairwoman Estrada: Aye
Motion approved 4-0

Current business 9:49

3. Claim of Exemption 7: Lot Line Adjustment

Applicant: Tony and Patricia Giraudo
Agent: Oden & Associates, Tim Oden
Site: Lots 17 & 18, Broadmoor Estates. Located in Section 21, T.9E., R.8E., NMPM
Zone: RR, Rural Residential, 2.5 Acre minimum

Director Goen presented Item 3, A Claim of Exemption 7: this was a lot line adjustment. The applicants were Tony and Patricia Giraudo, represented by Tim Oden of Oden & Associates. **Mr. Tim Oden** was sworn in and addressed the Board. **Mr. Oden** stated that the property was located approximately three miles southwest of Moriarty in the Broadmoor subdivision, which had been originally approved in 1990. The request concerned Lots 17 and 18. **Mr. Oden** explained that Lot 18 had been originally configured as a flag lot, with access extending to the street and the buildable portion located behind it. That layout had not been well received in the market, the Giraudos requested a reconfiguration of the lot lines to create a more conventional layout. The proposed plat in the packet showed the revised configuration: Lot 18R would contain 5 acres, and Lot 17R would contain 4.8 acres, which was substantially similar to the existing lot sizes.

DISCUSSION ITEMS: **Director Goen** addressed the changing Board Members. The issues the county was facing filling the districts according to ordinance. Also stating the open position had been posted at every possible location, printed in the papers and announced at the commission meeting.

EXECUTIVE SESSION:

As per motion and roll call vote, pursuant to New Mexico state statute section 10-15-1, the following matters will be discussed in closed session.

Pursuant to New Mexico State Statute Section 10-15-1 through 10-15-4 (NMSA 1978), these issues can be addressed in general. No decision can be rendered at this meeting.

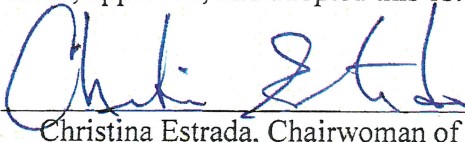
ADJOURN

Being all business had been addressed **Chairwoman Estrada** adjourned the meeting.

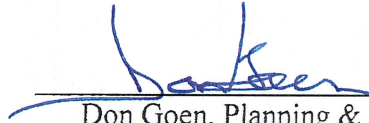
Meeting adjourned at 10:37 A.M.

APPROVED

Passed, approved, and adopted this 1st day of July 2026



Christina Estrada, Chairwoman of the Board



Don Goen, Planning & Zoning Director

Torrance County

8:04 AM

MAR 25 2026

dm

Parcel ID# 0025

Torrance County Planning & Zoning

Application for Special Review and Approval

Planning & Zoning

- Check One: ☒ Establishment or Renewal of a Solid Waste District
☐ Establishment of a Special Use District (\$1,500.00 filing fee)

For Special Use application review additional required information is described in the Torrance County Zoning Ordinance. You must submit fifteen (15) complete copies of your Special Use application package at the time of submission.

☐ Modification of Land Use within a Special Use Zone District
\$200.00 filing fee

☐ Renewable Conditional Use Permit \$200.00 filing fee

☐ Variance for the Following Reason(s): \$200.00 filing fee

Please note that for a Conditional Use Permit or a Variance you must submit ten (10) complete copies of your application package at the time of submission.

☐ Area

☐ Setback

☐ Distance

☐ Off-Street Parking/Loading

☐ Use

☐ Dwellings per Lot

☐ Livestock Numbers

☐ Home Based Business

Applicant: SPECIAL WASTE DISPOSAL, INC

Telephone: 505-828-2650

Mailing Address: 5904 FLORENCE AVE NE ALBUQUERQUE NM 87113

Agent (if any): CHAPPELL LAW FIRM

Telephone: 505-878-9600

Mailing Address: 7411 JEFFERSON ST NE STE A ALBUQUERQUE NM 87109

Reason for requested Special Review and Approval (For Variances, include the exceptional conditions you believe justify the request):

ANNUAL RENEWAL

Location of Property (Street Address and Legal Description of Property):

91 LIBERTY VALLEY RD MOUNTAINEER NM 87036

Zoning of Property: SPECIAL USE

Present Use: SOLID WASTE LANDFILL

Instructions: In accordance with Section 26B and Resolution 2014-50, this application must be accompanied by the filing fee of \$200.00 (unless applying for a Special Use District). Also include 10 copies of an accurate sketch plan showing the location of the property in question; locations of structures on the property and adjoining properties; all abutting streets and alleys; proposed special exceptions; and north arrow. Please attach a copy of the Deed and Recorded Survey.

Applicant's Signature:



Special Waste Disposal, Inc.
91 Liberty Valley Rd
Mountainair, NM 87036
505-828-2650
Cailyn.Kilcup@gmail.com

March 23, 2026

Torrance County Planning and Zoning Department
205 S. Ninth Street
Estancia, NM 87016

Re: Letter of Intent – Conditional Use Permit Renewal for Special Waste Disposal and Soil Remediation Facility in Mountainair, NM

To Whom It May Concern:

On behalf of Special Waste Disposal, Inc., this letter serves as our formal request to renew the Conditional Use Permit (CUP) for our existing special waste disposal and soil remediation facility located in Mountainair, New Mexico. Our facility has operated under the current CUP in full compliance with the conditions set forth by Torrance County, and we are seeking to continue these permitted operations without change to the existing scope or footprint of the project.

The facility specializes in the safe disposal of contaminated soil and special waste, along with the remediation of impacted land. All activities are conducted in accordance with the requirements of the New Mexico Environment Department (NMED) and other applicable regulatory bodies. This facility plays a critical role in supporting responsible environmental practices and cleanup efforts across the region.

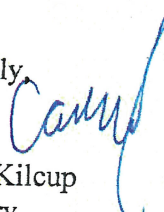
We are committed to being a good neighbor and maintaining minimal impact on the surrounding community. Operational noise is limited to standard equipment use during business hours and is further reduced by the natural topography and location of the site. Materials handled at the facility do not produce significant odor, and all treatment and containment procedures are designed to prevent nuisance emissions. Site lighting is minimal, focused on safety and security, and designed to prevent glare from affecting adjacent properties. From an economic standpoint, our operation contributes to the local economy by providing jobs, contracting local services, and enabling important remediation and infrastructure projects throughout New Mexico.

The facility is located in a rural, low-density area, surrounded by land uses that are compatible with our operations. There are no residences in the immediate vicinity, and the location was intentionally chosen to ensure safe and appropriate land use. Our continued operations align with

the goals outlined in the Torrance County Comprehensive Plan, particularly in promoting sustainable industrial development and environmental responsibility in designated areas.

We appreciate the County's support and oversight over the years, and we respectfully request your approval to renew our Conditional Use Permit. Please feel free to contact us for any additional information or clarification. We look forward to continuing our work in partnership with Torrance County in service of public health, environmental protection, and economic development.

Sincerely,

 3/23/26
Cailyn Kilcup
Secretary
Special Waste Disposal, Inc.
505-828-2650

**TORRANCE COUNTY, NEW MEXICO
PLANNING AND ZONING**

SOLID WASTE PERMIT

This permit authorizes the special use of land as a solid waste landfill as established by the Torrance County Zoning Ordinance

This Solid Waste Facility Permit is renewable on an annual basis. The operator of the Solid Waste Facility is required to submit a renewal application with the Planning & Zoning office thirty (30) days prior to the expiration date of this permit under the provisions stated in Section 15.D.2 of the Torrance County Zoning Ordinance.

Solid Waste permit granted to:

Special Waste Disposal

MAILING ADDRESS:

5904 Florence Ave. NE
Albuquerque, NM 87113

LEGAL DESCRIPTION OF PROPERTY:

**Within the N2 of Section 19 and within the NW4 of Section 20
T.2N., R.8E. NMPM and located at 91 Liberty Valley Rd.**

This permit is non-transferrable. In the event the ownership of the solid waste facility changes the new owner(s) shall apply for a permit immediately upon completion of the change in ownership.

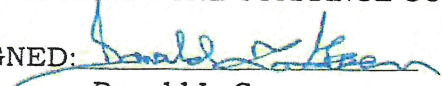
DATE OF EXPIRATION:

June 1, 2026

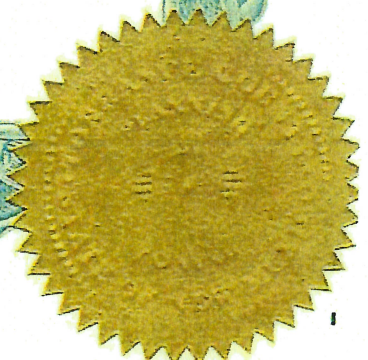
Please apply for renewal at least thirty (30) days prior to the expiration date.

Provide any NM State agency inspection reports received since the last approval.

APPROVED BY THE TORRANCE COUNTY COMMISSION ON: **July 23, 2025**

SIGNED: 

Donald L. Goen
Planning & Zoning Director





[Space Above Reserved for Recording Purposes]

Warranty Deed

THIS DEED, made this 18th day of November 2019 between Keers Environmental, Inc.

the grantor.

and Special Waste Disposal, Inc.

the grantee, whose address is 5904 Florence Ave, NE
Albuquerque, NM 87113

WITNESSETH, that the grantor, for and in consideration of the sum of

DOLLARS (\$

), the receipt and sufficiency of

which is hereby acknowledged and received, and for other good and valuable consideration, has granted bargained, sold and conveyed, and by these presents does grant, bargain sell, convey and confirm unto the grantee, their heirs and assigns forever, all the real property, together with improvements, if any, situate and being in the County of Torrance State of New Mexico described as follows:

The Northeast Quarter of the Northwest Quarter (NE1/4NW1/4), and the Northwest Quarter (NE1/4) of Section Nineteen (19); the West Half of the Northwest Quarter (W1/2NW1/4), and the Northeast Quarter of the Northwest Quarter (NE1/4NW1/4) of Section Twenty (20), Township Two (2) North, Range #eight (8) East, N.M.P.M.

Also known as street and number

TOGETHER with all and singular hereditaments and appurtenances thereunto belonging, or in anywise appertaining and the reversion and reversions, remainder and remainders, rents, issues, and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the said grantor, either in law or equity, of in and to the above bargained premises, with the hereditaments and appurtenances.

TO HAVE AND TO HOLD the said premises above bargained and described, with the appurtenances, unto the said grantee, their heirs and assigns forever. And the said grantor, for himself, his heirs, and personal representatives, does covenant, grant bargain and agree to and with the grantee, their heirs and assigns, that at the time of the sealing and delivery of these presents, is well seized of the premises above conveyed, has good, sure, perfect, absolute indefeasible estate if inheritance, in law, in fee simple, and has good right, full power and lawful authority to grant, bargain, sell and convey the same in manner and form aforesaid, and that the same are free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances and restrictions of any kind or nature whatsoever, except any easements, restrictions, covenants, zoning ordinances and rights-of-way of record and property taxes accruing subsequent to , a lien not yet due and payable.

The grantor shall and will WARRANT AND FOREVER DEFEND the above-bargained premises in the quiet and peaceable possession of the grantee, his heirs, and assigns, against all and every person or persons lawfully claiming the whole or any part thereof. The singular shall include the plural, the plural shall include the singular, and the use of any gender shall be applicable to all genders.

IN WITNESS WHEREOF, the grantor has executed this deed on the date set forth above

Grantor

Grantor

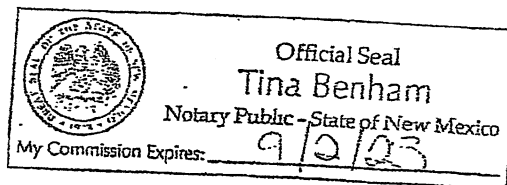
STATE OF New Mexico)
COUNTY OF Bernalillo) ss:

On November 18, 2019, before me, Tina Benham, a notary public in and for said state personally appeared Brian J. Kilcup, personally known to me (or proved to me based upon satisfactory evidence) to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged that (s)he/they executed the same in his/her/their signature on the instrument the person(s) or entity on behalf of which they acted, executed the instrument.

Witness my hand and official seal

NOTARY PUBLIC
My commission expires 9/2/23

[NOTARY SEAL]



TORRANCE COUNTY
LINDA JARAMILLO, CLERK
002192794
Book 341 Page 4197
1 of 1
11/21/2019 08:48:57 AM
BY SYLVIA

PARCEL
to

ID#

After recording, please return



STATE OF NEW MEXICO - ENVIRONMENT DEPARTMENT

SOLID WASTE FACILITY INSPECTION REPORT



DATE: 3-18-26 FACILITY NAME: Keens Asbestos LP CONTROL #: _____
REASON FOR INSPECTION: _____ FACILITY OPERATOR: Keens FACILITY LOC.: 91 Liberty Valley Rd
☒ Routine ☐ Follow Up ENFORCEMENT AREA: IT Mountainair, NM
☐ Complaint ☐ Other
☐ Suspected Violation STATUS: ☐ INTERIM ☒ PERMITTED ☐ CLOSED PHONE: 505 847-2917
☐ Closure/Post Closure
TYPE OF FACILITY: SPECIAL WASTE OPERATING HOURS: Appointment DAYS OF WEEK: By Appointment
TYPE OF WASTE HANDLED: ☐ MSW ☐ INDUSTRIAL ☐ C&D ☐ SPECIAL TONS/Cu. Yds. _____ Daily/Monthly (circle one)

1. FACILITY / OPERATIONAL CONTROLS

- | | |
|--|---|
| a. ☐ Litter | b. ☐ Roads Maintained |
| c. ☐ Noise | d. ☐ Vectors |
| e. ☐ Dust/Odor | f. ☐ Access Controlled |
| g. ☐ Tipping/Insp. Area | h. ☐ Scavenging Control |
| i. ☐ Fire Control | j. ☐ Health/Environment Hazard |
| k. ☐ Compaction | l. ☐ _____ |

2. SIGNS REQUIRED / PROPERLY POSTED

- | | |
|--|--|
| a. ☐ Operating Days/Hours | b. ☐ Roads Maintained |
| c. ☐ Emergency Numbers | d. ☐ Vectors |
| e. ☐ Fires Prohibited | f. ☐ Access Controlled |
| g. ☐ Operation Procedures | h. ☐ Scavenging Control |
| i. ☐ _____ | |

3. OPERATOR / REPRESENTATIVE / EMPLOYEES

- | | |
|---|--|
| a. ☐ Certified | b. ☐ On Site While Open |
| c. ☐ Employees Trained | d. ☐ _____ |

4. COVER

- | | |
|---|--|
| a. ☐ Daily Applied | b. ☐ Intermediate Applied |
| c. ☐ Final Cover | d. ☐ Excavating a Closed Cell |
| e. ☐ Compaction | f. ☐ Stabilized Vegetation |
| g. ☐ _____ | |

5. MONITORING / SAMPLING / ANALYZING / HANDLING

- | | |
|--|---|
| a. ☐ Methane | b. ☐ Leachate |
| c. ☐ Ground Water | d. ☐ Unauthorized Waste Analyzed |
| e. ☐ Frequency Maintained | f. ☐ Proper Equip./Test Used |
| g. ☐ Gas Control | h. ☐ Waste Properly Processed |
| i. ☐ _____ | |

6. DRAINAGE / EROSION

- | | |
|--|---|
| a. ☐ Water Run-on | b. ☐ Water Run-off |
| c. ☐ _____ | |

7. PROPER STORAGE / ISOLATION / DISPOSAL

- | | |
|---|--|
| a. ☐ Special Waste | b. ☐ Hazardous Waste |
| c. ☐ Infectious Waste | d. ☐ Asbestos |
| e. ☐ Tires | f. ☐ White Goods |
| g. ☐ Recyclables | h. ☐ Lead Acid Batteries |
| i. ☐ Hot Waste | j. ☐ Timely Removal |
| k. ☐ Ash | l. ☐ Petroleum Contam. Soil |
| m. ☐ Transfer Stations | n. ☐ _____ |

8. PROPER EQUIPMENT / MAINTAINED

- | | |
|--|---|
| a. ☐ Facility Equipment | b. ☐ Storage Equipment |
| c. ☐ Audible Signals | d. ☐ Transport Equipment |
| e. ☐ Collection Equipment | f. ☐ Fire Fighting Equipment |
| g. ☐ Compaction Equipment | h. ☐ Clean & Sanitized |
| i. ☐ _____ | |

9. PLANS & PROGRAMS On File

- | | |
|---|--|
| a. ☐ Contingency | b. ☐ Operating/Maintenance |
| c. ☐ Inspection | d. ☐ Disposal Management |
| e. ☐ Facility Site Plan | f. ☐ Closure/Post Closure |
| g. ☐ Training Programs | h. ☐ Removal-Stored Waste |
| i. ☐ Ground Water Monitoring | j. ☐ Fire Protection & Prevention |
| k. ☐ Methane Monitoring | l. ☐ Disease Vectors/Rodent Ctrl. |
| m. ☐ Clean-up/Remediation | n. ☐ Leachate Control |
| o. ☐ Deviation from Plans | p. ☐ _____ |

RECORDS / REPORTS / RESULTS Maintained

10. INSPECTION RECORDS

- | | |
|---|---|
| a. ☐ Daily Records Kept | b. ☐ Source/Type/Volume of Waste |
| c. ☐ Signatures | d. ☐ Times & Dates |
| e. ☐ Names of Co. & Driver | f. ☐ Vehicle License Number |
| g. ☐ Vehicle Description | h. ☐ Observations |
| i. ☐ _____ | |

11. NOTIFICATION - RECORDS When Required Was:

- | | |
|---|--|
| a. ☐ NMED/Facility/Other | b. ☐ Area Restricted |
| c. ☐ Clean-up Assured | d. ☐ Transportation Assured |
| e. ☐ Disposal Assured | f. ☐ _____ |

12. MONITORING / SAMPLING / ANALYSIS - RECORDS

- | |
|--|
| a. ☐ Methane Levels Taken Quarterly |
| b. ☐ Unauthorized Waste Analyzed |
| c. ☐ Contaminated Waste/Soil Analyzed |
| d. ☐ Groundwater Sampling Results |
| e. ☐ Leachate Sampling & Treatment |
| f. ☐ _____ |

13. SPECIAL WASTE RECORDS (Type)

- | | |
|--|---|
| a. ☐ Lab Analysis | b. ☐ Paint Filter Test Results |
| c. ☐ Manifests | d. ☐ Remediation Documentation |
| e. ☐ Treatment Certifications | |
| f. ☐ _____ | |



New Mexico Environment Department Resource Recovery Bureau Facility Annual Report For Calendar Year 2025

**FACILITY**

ID	Facility Name	Facility Type	County	Address	City	State	Zip	Contact	Phone	Ext.	Email	Phys. Location	Status
LFP-0516	Keers Asbestos Landfill	Landfill - permitted	Torrance	5904 Florence Avenue NE	Albuquerque	NM	87133	Brian J. Kilcup	505-847-2917		bkilcup@keers.com	91 Liberty Valley Rd., Mountainair,, NM	open

FACILITY OPERATOR

Name	Address	City	State	Zip
Special Waste Disposal	5904 Florence Ave NE	Albuquerque	NM	87113

FACILITY OWNER

Name	Address	City	State	Zip
Special Waste Disposal	5904 Florence Ave. NE	Albuquerque	NM	87113

LAND OWNER

Name	Address	City	State	Zip
Special Waste Disposal	5904 Florence AVE NE	Albuquerque	NM	87113

LANDFILL CAPACITY/MONITORING

Capacity Used (cu yd)	Capacity Remaining (cu yd)	Remaining Life (yrs)	Unpermitted acres available for future disposal	Chages in operation reducing life 25% or more	Total acres used for disposal	Intermediate cover acres	Area seeded acres	Total acres with final cover
10125	73112	21.7		0		25	11.2	11.2

Financial Assurance Estimate Summary

Facility Name: SPECIAL WASTE DISPOSAL

Reporting Year: 2025

Permit #: SWM-13035 (SP)

Name of Person Completing Form: Jackie Nguyen

Telephone: 505-828-2650

Email Address: jnguyen@specialwastenm.com

20.9.10.9 FINANCIAL ASSURANCE FOR CLOSURE AND NUISANCE ABATEMENT requires:

--The owner or operator of a solid waste facility shall develop a detailed written estimate, in current dollars, of the cost of hiring a third party to close the largest area of the facility ever requiring closure under 20.9.6 NMAC at any time during the active life. This estimated cost should include estimated costs for an independent project manager and contract administration.

--Owner or operator shall annually adjust the closure and post-closure care estimate for inflation and any other factors affecting post-closure costs.

	No.	Task	Cost Estimate
1	CC	Closure Construction	\$ 13,621.21
2	PC	Post-Closure Landfill Maintenance	\$ 49,368.00
3	EM	Environmental Monitoring	\$ 19,107.00
4	PH I	Phase I/II Assessment	NA
5	PH II	Phase I/II Assessment	NA
5	O	Other Specify (i.e. Gas Collection Control System Decommissioning)*	NA
		Total Cost Estimate:	\$ 82,096.21

*Provide separate Table, as necessary

Annual Reporting: Attach completed Financial Assurance worksheets and supporting documents in "Documents" tab in the online Annual Report System

DO NOT send forms to the Environment Department Cabinet Secretary

CLOSURE CONSTRUCTION - CLOSURE COST ESTIMATE

Facility Name: **SPECIAL WASTE DISPOSAL**

Reporting Year **2025**

CC	Task	Quantity	Unit (CY, Acre)	Unit Cost	Total Cost
Final Cover Installation					
CC-1	Install and compact " Barrier Layer	2420	CY	\$ 2.30	\$ 5,566.00
CC-2	Install 6" Vegetative Layer	0.06	ACRE	\$ 7,500.00	\$ 450.00
CC-3	Vegetative Seeding (Class)	15.2	ACRE	\$ 248.35	\$ 3,774.92
				Task Subtotal:	\$ 9,790.92

CC	Task	Quantity	Unit (CY, Acre)	Unit Cost	Total Cost
Stormwater Management					
CC-4	Construction Stormwater Pollution Prevention Plan (SWPPP)	ALREADY IN PLACE			\$ -
				Task Subtotal:	\$ -

CC	Task	Quantity	Unit (CY, Acre)	Unit Cost	Total Cost
Final Cover CQA					
CC-5	Inspection and Laboratory & Field Testing	16	HOURS	\$ 81.00	\$ 1,296.00
CC-6	CQA Report Preparation & Engineer Certification	16	HOURS	\$ 81.00	\$ 1,296.00
				Task Subtotal:	\$ 2,592.00
SUBTOTAL					
				\$	12,382.92
Independent Project Manager and Contract Administration Cost (10% of Task Totals)				\$	1,238.29
TOTAL COST				\$	13,621.21

Closure Assumptions (Check all that apply)

- ☐ Closure costs based on contracting with qualified 3rd party to complete and certify closure
- ☐ Activities included in the estimate are based on current dollars
- ☐ Estimates based on previous experience with landfills located in arid areas
- ☐ Based on current subcontractor costs in the area
- ☐ All soils are available on site
- ☐ On-site soils will have to be amended to meet HELP Model specifications

Final cover installation costs assume that: (Select all that apply)

- 1 Greatest area requiring final cover is: 11.5 acres
- 2 12" of intermediate cover is already installed on: 25 acres
- 3 Percent of cover soil to be obtained off-site: 0 %
- 4 Percent of top soil to be purchased off-site: 51 %

POST-CLOSURE CARE ESTIMATE

Reporting Year: 2025

	Task	Quantity	Unit (CY, Acre)	Unit Cost	Total Cost Per Year	Total Cost
PC 1	Final Cover Inspection and Reporting					
	Inspection	30	Per Year	\$462.00		\$ 13,860.00
	Record keeping and reporting	30	Per Year	\$231.00		\$ 6,930.00
				Task Subtotal		\$ 20,790.00
PC2	Final Cover Maintenance					
	Cover Maintenance (Erosion)	30	Acre/Per Year	\$231.00		\$ 6,930.00
	Vegetation	30	Acre/Per Year	\$231.00		\$ 6,930.00
				Task Subtotal		\$ 13,860.00
PC3	Leachate System (If applicable)					
	Inspection, Measurement & Repair				\$ -	\$ -
	Pump Replacement		NA		\$ -	\$ -
	Removal & Disposal/treatment				\$ -	\$ -
				Task Subtotal		\$ -
PC4	Surface Water Management Systems					
	Inspection & Repairs	30	Acre/Per Year	\$231.00		\$ 6,930.00
	System Upgrades (Rip-rap)					\$ -
				Task Subtotal		\$ 6,930.00
PC5	Fencing/Site Security					
	Inspection & Repairs	30	Repair Per Year	\$110.00		\$ 3,300.00
				Task Subtotal		\$ 3,300.00
SUBTOTAL					\$ -	\$ 44,880.00
Contract Management Cost as Percent of Subtotal					\$ -	\$ 4,488.00
TOTAL COST					\$ -	\$ 49,368.00

Check all Post-Closure Maintenance Cost Assumptions that apply to this estimate

- ☐ Closure costs based on contracting with qualified 3rd party to complete post-closure care
- ☐ Activities included in the estimate are based on current dollars
- ☐ Estimates based on previous experience with landfills located in arid areas
- ☐ Based on current subcontractor costs in the area

ENVIRONMENTAL MONITORING POST-CLOSURE CARE ESTIMATE

Reporting Year: 2025

	Task	Quantity	Unit (#Events/Year, etc)	Unit Cost	Total Cost Per Year	Total Cost
EM1	Landfill Gas Monitoring					
30 Years	Field Data Collection	30	1	\$405.00		\$ 12,150.00
30 Years	Record keeping and reporting	30	1	\$174.00		\$ 5,220.00
Task Subtotal						\$ 17,370.00

EM2	Detection Groundwater Monitoring					
30 Years	Field Sampling Services				\$ -	\$ -
30 Years	Laboratory Analysis		NA		\$ -	\$ -
30 Years	Qualified GW Scientist report prep.				\$ -	\$ -
Task Subtotal						\$ -

SUBTOTAL		\$ -	\$ 17,370.00
Contract Management Cost as Percent of Subtotal		\$ -	\$ 1,737.00
TOTAL COST		\$ -	\$ 19,107.00

Check all Post-Closure Environmental Monitoring Cost Assumptions that apply to this estimate

- ☐ Closure costs based on contracting with qualified 3rd party GW scientist to complete monitoring & reporting
- ☐ Activities included in the estimate are based on current dollars
- ☐ Estimates based on previous experience with landfills located in arid areas
- ☐ Based on current subcontractor costs in the area

Phase I Assessment Estimates

Reporting Year: 2025

PH1-a	Task - Phase I - 20.9.9.13.B NMAC	Qty (well #)	Unit (#Events/Yr, etc)	Unit Cost	Total Cost Per Year	Years (#)	Total Cost
	Sampling and Analysis (AML Exceedance) Existing Wells						
	Laboratory Analysis Subsection B & C NMED GW Constituent Lists (downgradient wells only).		NA		\$ -		\$ -
	If constituents found in downgradient wells, four samples from each well (upgradient and downgradient) shall be collected to establish background for those constituents without established background levels		NA		\$ -		\$ -
	Field Sampling Services		NA		\$ -		\$ -
	Qualified GW Scientist Report Prep.		NA		\$ -		\$ -
Task Subtotal					\$ -		\$ -

PH1-b	Task - Phase I - 20.9.9.13.D.2 NMAC						
	Sampling and Analysis (All existing wells)						
	Analyze for subsection A & C and detected subsection B constituents semiannually, or using approved alternative list.		NA		\$ -		\$ -
	Subsection B list 20.9.9.20 at least once every five years.		NA		\$ -		\$ -
	Field Sampling Services - all wells		NA		\$ -		\$ -
	Qualified GW Scientist Report Prep.		NA		\$ -		\$ -
Task Subtotal					\$ -		\$ -

PH1-c	Task - Phase I - 20.9.9.13.G NMAC						
	New Well Installation, Sampling, Analysis, Initiation of Assessment						
	Well Installation, minimum one well when CAL exceeded		NA		\$ -		\$ -
	Field Sampling Services - new well only		NA		\$ -		\$ -
	Qualified GW Scientist Report Prep.		NA		\$ -		\$ -
	Well Installation, 20.9.9.13.G.3 NMAC minimum one, assume two wells to determine extent of release.		NA		\$ -		\$ -
	Field sampling services - new well only		NA		\$ -		\$ -
	Qualified GW Scientist Report Prep.		NA		\$ -		\$ -
Task Subtotal					\$ -		\$ -

PHASE I and PHASE II ASSESSMENT ESTIMATES (Continued)

Reporting Year: 2025

Phase II Assessment Estimates

	Phase II 20.9.9.15 - 20.9.9.17 NMAC	Units (well #)	Unit (Events,ect)	Unit Cost	Total Cost Per Year	Years (#)	Total Cost
PH2	Phase II(a) Corrective Measures Assessment Report by qualified consultant and Public Meeting per 20.9.9.15 NMAC		NA		\$ -		\$ -
	Phase II (b) Selection of Remedy Report-qualified consultant per 20.9.9.16 NMAC		NA		\$ -		\$ -
PH3	Implementation of Corrective Measures 20.9.9.17 NMAC (Start setting \$ aside for this concurrent with Phase I)		NA		\$ -		\$ -
Task Subtotal					\$ -		\$ -
SUBTOTAL					\$ -		\$ -
Contract Management Cost as Percent of Subtotal					\$ -		\$ -
TOTAL COST					\$ -		\$ -

Check all Post-Closure Maintenance Cost Assumptions that apply to this estimate

- ☐ Phase I/II costs based on contracting with qualified 3rd party to complete specified activities
- ☐ Activities included in the estimate are based on current dollars. Previous experience with landfills in arid areas
- ☐ Costs based on current qualified subcontractor costs

- ☐ Estimates are based on sampling and analysis of wells intended to be part of the GW monitoring network for the next several years. (Can be 10, 15, 20 or 30 years.) Includes worst case estimate of installation of 2 wells during this period:

of
Years: _____

- ☐ Costs may also be based on number of years of existing permit or years remaining in post-closure care period.

of
Years: _____

ADDITIONAL REQUIRED INFORMATION

Reporting Year: _____

For Each Financial Mechanism Used You Must Also Attach the Following Information

Financial Assurance Mechanism Attachments Required for Each Mechanism

Please note: If the required attachments are not provided, the Solid Waste Bureau will be issuing Notices of Violation for this reporting year.

Based on your Financial Assurance Mechanism, check boxes to the right are provided to ensure all required documents are included as part of your submittal.

☒	Trust Fund 20.9.10.14	Documentation that demonstrates payments into the Fund and available balance in fund as of Dec. 31.	☐
	Surety Bond - 20.9.10.15	Provide evidence of Bond (copy)	☐
		Demonstration that a trust fund or standby trust fund has been established	☐
		If using a trust fund, the amounts paid into the trust during past calendar year, and total funds available as of Dec. 31 must be provided	☐
☐	Irrevocable Letter of Credit - 20.9.10.16	Must provide affirmative statement that Letter of Credit is still valid, or copy of renewal letter to demonstrate compliance.	☐
		Demonstration that a trust fund or standby trust fund has been established	☐
		A letter from the owner or operator referring to the letter of credit by number, issuing institution, issue date, and providing the name and address of the facility, and the amount of funds assured	☐
☐	Insurance - 20.9.10.17	Attach copy of the Certificate of Insurance.	☐
		Provide information that demonstrates that premium payments were made.	☐
		Copy of latest annual rating (if applicable) and latest audited financial statement provided by Insurer.	☐
☐	Risk Management Pool -20.9.10.18	A demonstration that the Risk Management Pool was approved by the Secretary.	☐
		A valid copy of the contractual agreement among participates.	☐
		Provide annual contribution table to demonstrate payments from the risk sharers.	☐

Demonstration that owner/operator has incorporated in its framework a trust fund or standby trust fund.

☐

**Local Government Financial Test -
20.9.10.19**

☐

Provide current demonstration of bond rating by Moody's, Standard and Poor's, or other Bond Rating Firm. If not bonded, must provide financial ratios.

☐

Must attach most recent independently audited year-end financial statements and/or independent Audit Report with findings.

☐

Demonstration that local government has placed a reference to all closure, post-closure care, phase I and phase II assessments, and corrective action costs assured through the financial test into its comprehensive annual financial reports (CAFR) and budgets.

☐

Provide a letter signed by the local government's chief financial officer that lists all the current cost estimates covered by a financial test, as described in Subsection F of 20.9.10.19 NMAC.

☐

Provide a copy of the report stating that the certified public accountant or state agency has compared the data in the chief financial officer's letter with the owner's or operator's most recent independently audited, year-end financial statements, and in connection with that examination, no matters came to their attention which caused them to believe that the data in the chief financial officer's letter should be adjusted.

☐

**Local Government Reserve Fund -
20.9.10.20**

☐

Reserve Fund must be created by Resolution and the current Resolution must be attached.

☐

Must attach most recent annual audit performed by the state auditor under the Single Audit Act.

☐

Demonstrate that the annual review of the Resolution has determined adequate funds were deposited and met current obligations.

☐

**Local Government Guarantee -
20.9.10.21**

☐

Provide a certified copy of the guarantee along with the items required under Subsection E of 20.9.10.19 NMAC

☐

Provide current demonstration of bond rating by Moody's, Standard and Poor's, or other Bond Rating Firm. If not bonded, must provide financial ratios. ☐

Must attach most recent independently audited year-end financial statements and/or independent Audit Report with findings. ☐

Demonstration that local government has placed a reference to all closure, post-closure care, phase I and phase II assessments, and corrective action costs assured through the financial test into its comprehensive annual financial reports (CAFR) and budgets. ☐

Provide a letter signed by the local government's chief financial officer that lists all the current cost estimates covered by a financial test, as described in Subsection F of 20.9.10.19 NMAC. ☐

Provide a copy of the report stating that the certified public accountant or state agency has compared the data in the chief financial officer's letter with the owner's or operator's most recent independently audited, year-end financial statements, and in connection with that examination, no matters came to their attention which caused them to believe that the data in the chief financial officer's letter should be adjusted. ☐

☐ **Corporate Financial Test - 20.9.10.22**
(Only valid for private entities.)

Provide current demonstration of bond rating by Moody's, Standard and Poor's, or other Bond Rating Firm. If not bonded, must provide financial ratios. ☐

Must attach a copy of the independent certified public accountant's unqualified opinion of the owner's or operator's financial statements for the latest completed fiscal year. ☐

Provide a letter signed by the owner's or operator's chief financial officer that lists all the current cost estimates covered by a financial test, including, but not limited to, cost estimates required for municipal solid waste management facilities and cost estimates required for any facilities described in Subsection C of 20.9.10.22 NMAC. ☐

If the chief financial officer's letter provides a demonstration that the firm has assured for environmental obligations as provided in Subparagraph (b) of Paragraph (2) of Subsection A of 20.9.10.22 NMAC, then the letter shall include a report from the independent certified public accountant that verifies that all of the environmental obligations covered by a financial test have been recognized as liabilities on the audited financial statements, how these obligations have been measured and reported, and that the tangible net worth of the firm is at least \$10 million plus the amount of any guarantees provided.

☐

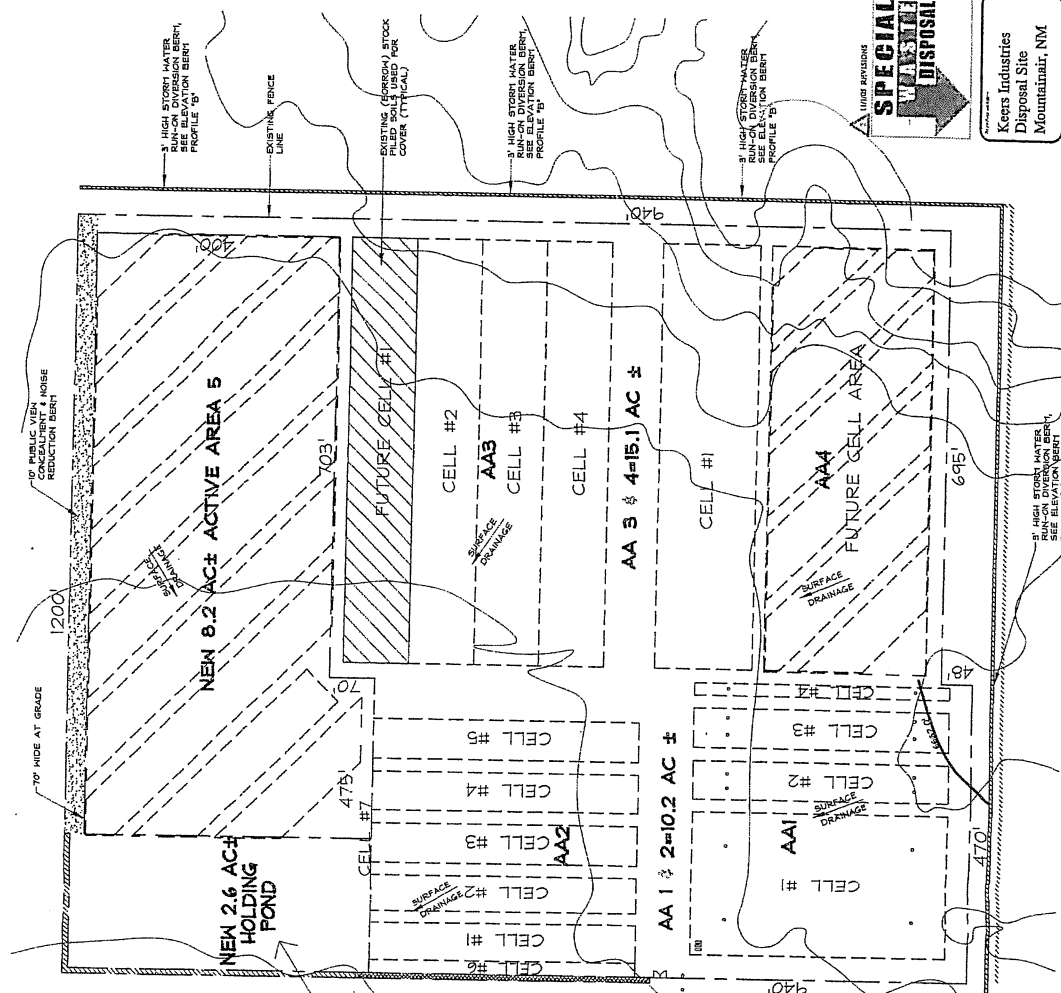
Multiple Mechanisms - 20.9.10.23

☐

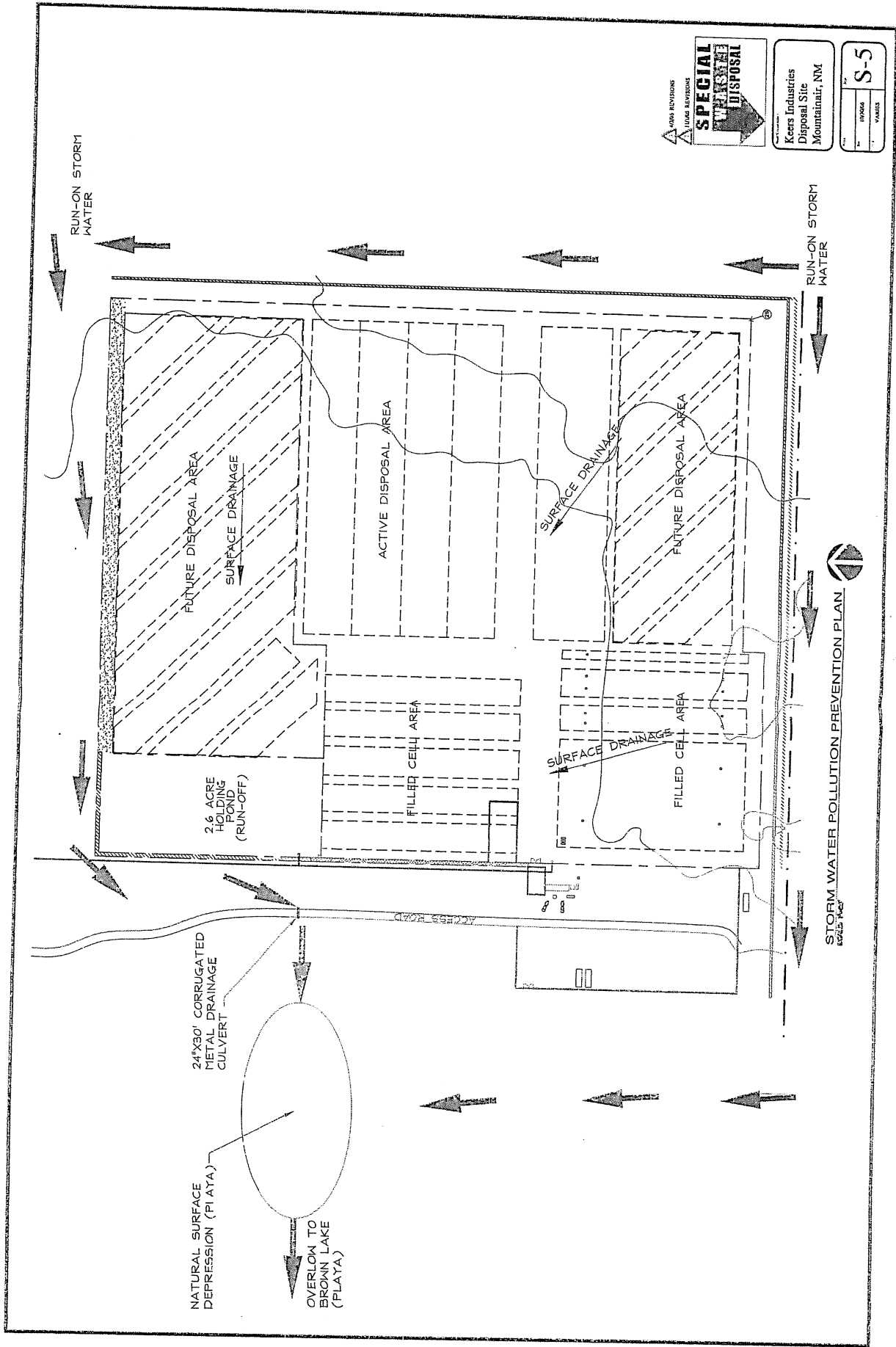
Owners may satisfy financial assurance requirements by establishing more than one financial mechanism per facility. Must provide required documentation for each mechanism used to cover all projected costs.

☐

All Financial Assurance Estimates, supporting documents must be sent to the Solid Waste Bureau, not the NMED Secretary. Documents not sent directly to the Solid Waste Bureau may be lost.





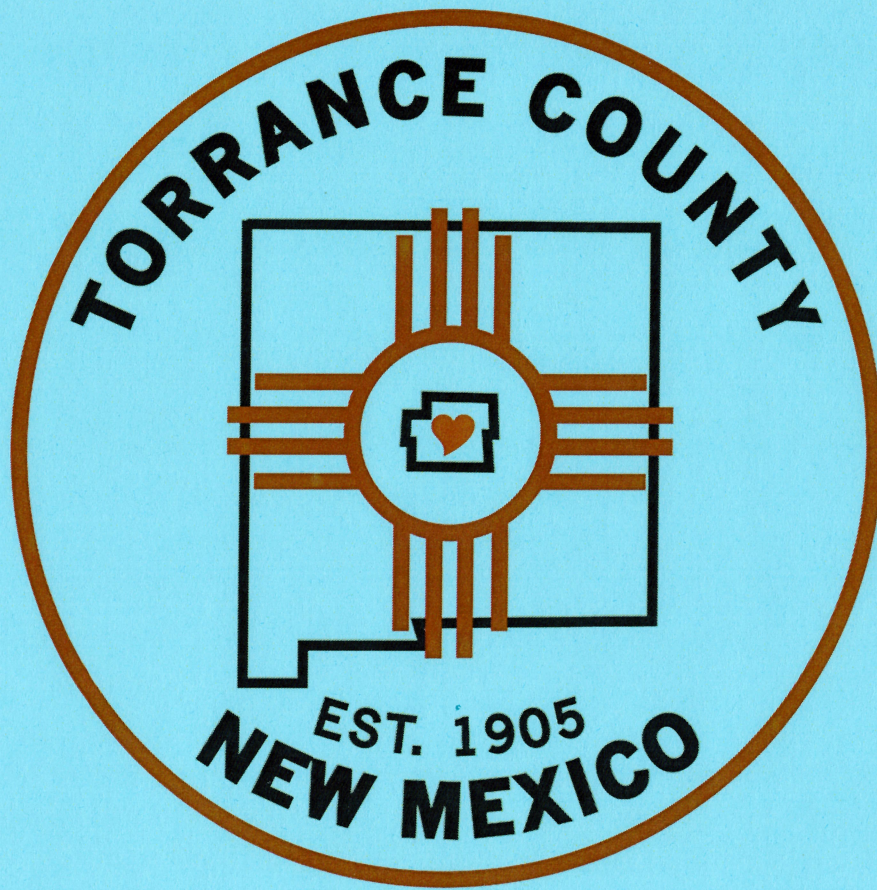


Keers Industries
Disposal Site
Mountainair, NM

S-5	
DATE	10/06/04
BY	WALSH



STORM WATER POLLUTION PREVENTION PLAN
SCALE: 1"=40'



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 I



GRANT OR AGREEMENT AWARD COVER SHEET

FS-1500-0100
OMB No. 0596-0217
EXP: 05/31/2027

IDENTIFICATION INFORMATION

1. Federal Award Identification Number (FAIN): (Agreement Number) 23-LE-11030300-057	2. Cooperator Agreement/Instrument #:
3. New ☐ Modification ☒ Mod. Number 02 FFA Award ☐ Master ☐ Stand-Alone ☒ SPA ☐	4. Instrument (Project) Title: Law Enforcement Activities in the County of Torrance
5. Authority U.S.C and Title: Cooperative Law Enforcement Act, 16 U.S.C. 551a	6. Assistance Listing Number and Title: 10.704 Law Enforcement Agreements
7. Cooperator/Recipient Information (Must match SAM.gov): Name: Torrance, County Of Address: 205 S 9TH ST City: Estancia State NM Zip: 87016	8. U.S. Forest Service Unit Address (where the work is being managed): Name: Cibola National Forest and Grasslands Address: 2113 Osuna Road NE City: Albuquerque State NM Zip: 87113
9. Cooperator Unique Entity Identifier (UEI): Q8N2MFFYFMC4	10. Master Agreement Number if SPA: N/A
11. Period of Performance: Start Date: 02/13/2023 Expiration Date: 12/31/2027	12. Master Agreement Expiration Date: (SPA expiration date cannot exceed the Master)
13. Cooperator Program Manager: Name: David Frazee, Sheriff Phone: (505) 544-4900 Email: dfrazee@tcnm.us	14. U.S. Forest Service Program Manager: Name: Ross Gamboa, Patrol Captain Phone: (505) 346-3881 Email: ross.gamboa@usda.gov

FINANCIAL INFORMATION

15. Federal Funding to be Obligated to Cooperator: \$5,000.00	16. Cooperator Contribution Funds: \$0.00
17. Payment Method: No Funds ☐ Reimbursable ☒ Advance ☐ Advance Period	18. Cooperator Match Percentage: 00.00%
19. Program Income/Revenue: No ☒ Yes ☐	20. Cooperator Indirect Cost Rate (approved rate charged to award): De minimis ☐ NICRA ☐ Rate

REPORTING REQUIREMENTS

21. Performance Report Frequency: Quarterly ☐ Semi-Annual ☐ Annual ☒ N/A ☐	22. Financial Report Frequency: Quarterly ☐ Semi-Annual ☐ Annual ☒ N/A ☐
--	--

ATTACHMENTS

The attachments listed below are hereby incorporated and made a part of this instrument.

23. REQUIRED FOR ALL INSTRUMENTS:

- ☒ USDA FFA/MIA General Terms and Conditions
- ☒ FS FFA/MIA/R&D General Terms and Conditions
- ☐ Purpose/Scope of Work Narrative
- ☐ Budget/Financial Plan
- ☐ Other (specify):

24. REQUIRED DEPENDENT ON INSTRUMENT TYPE:

- ☐ Statement of Mutual Benefit and Interest
- ☐ Federal Financial Assistance Forms/Assurances
- ☐ TFFPA/638 Project Proposals
- ☐ Modification Purpose and/or Description
- ☒ Other (specify): 2026 Annual Operating and Financial Plan

25. By signing this instrument, the signer certifies that they are vested with the authority to enter into this instrument.

Cooperator Signature:	Name and Title: DAVID FRAZEE Sheriff, Torrance, County of	Date: 6/26/26
-----------------------	--	---------------

26. This instrument, subject to the provisions above, is executed by The U.S. Forest Service Authorized Signatory:

Signature:	U.S. Forest Service Signatory Official (SO) Name and Title: JAMES ALFORD Special Agent in Charge, Southwestern Region	Date:
------------	---	-------

27. The authority and format of this instrument have been reviewed and approved for signature.

Signature:	U.S. Forest Service Grants Management Specialist Name: MARI LLITERAS	Date:
------------	---	-------

Additional Contacts (if applicable):

28. Cooperator: Administrative Contact

Name: Cheryl Allen

Phone: (505) 544-4900 Email: callen@tcnm.us

29. U.S. Forest Service: Administrative Contact

Name: Darlene Gavaldon

Phone: (505) 346-3882 Email: darlene.gavaldon@usda.gov

30. Cooperator:

Name:

Phone:

Email:

31. U.S. Forest Service: Administrative Contact

Name: Mari Lliteras

Phone: (303) 409-0981 Email: mari.lliteras@usda.gov

Any additional contacts shall be included in an attachment to this instrument.

Additional Signatories (if applicable):

By signing this instrument, the signer certifies that they are vested with the authority to enter into this instrument.

32. Cooperator Signature:

Name and Title: RYAN SCHWEBACH
Commission Chair, Torrance, County of

Date:

33. Cooperator Signature:

Name and Title:

Date:

This instrument, subject to the provisions above, is executed by The U.S. Forest Service Authorized Signatory:

34. Signature:

U.S. Forest Service:

Date:

35. Signature:

U.S. Forest Service:

Date:

Any additional signatories shall be included in an attachment to this instrument.

PAPERWORK REDUCTION ACT STATEMENT

According to the Paperwork Reduction Act of 1995, a Federal agency may not conduct or sponsor, and a person is not required to respond to, an information collection request unless it displays a valid Office of Management and Budget (OMB) control number. The valid OMB control number for this information collection request is 0596-0217. Response to this information collection request is mandatory to obtain or retain benefits. The authority for this information collection request is Paperwork Reduction Act (Pub. L. No. 96-511, 94 Stat. 2812, as amended by Pub. L. 104-13) 44 U.S.C. §§ 3501-3521. The time required to complete this information collection request is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, collecting and maintaining the data needed, and completing and reviewing the information collection request. Send comments regarding this burden estimate or any other aspect of this information collection request, including suggestions for reducing the burden, to Forest Service Information Collections Officer, SM.FS.InfoCollect@usda.gov, with OMB control number 0596-0217 in the subject line.

NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Forest Service Agreement No. 23-LE-11030300-057 Modification 02

**COOPERATIVE LAW ENFORCEMENT
Between
TORRANCE, COUNTY OF
And the
USDA, FOREST SERVICE
CIBOLA NATIONAL FOREST AND GRASSLANDS**

2026 ANNUAL OPERATING AND FINANCIAL PLAN

Previous Year Carry-over: \$2,726.91

Current Obligation: \$5,000.00

U.S. DEPARTMENT OF AGRICULTURE GENERAL TERMS AND CONDITIONS. In accordance with Secretarial Memorandum 1078-021, the USDA General Terms & Conditions for **Mutual Interest Agreements** dated **December 31, 2025**, and its implementing regulations, 2 CFR 400, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These Departmental policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement and located at: https://www.usda.gov/about-usda/general-information/staff-offices/office-chief-financial-officer/federal-financial-assistance-policy/usda-general-terms-and-conditions?utm_medium=email&utm_source=govdelivery.

FOREST SERVICE GENERAL TERMS AND CONDITIONS. The Forest Service General Terms & Conditions **Mutual Interest Agreement** dated **February 14, 2026**, and its implementing regulations, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These federal policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement, located at <https://www.fs.usda.gov/working-with-us/grants/terms-conditions>.

I. GENERAL:

- A. The contacts identified on the FS-1500-0100 shall be the designated and alternate representative(s) of each party to make or receive requests for special enforcement activities.
- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0.32/mile patrolled

Wages (salaries + fringe benefits) will be reimbursed at the prevailing rate(s) based on the **Cooperator pay plan (attached as Exhibit B).**

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:

- Mountainair Ranger District
 - Forest Road 55
 - Forest Road 245
 - Forest Road 253 to Red Canyon Campground
 - Forest Road 422
 - Forest Road 321
 - Forest Road 275 from 422 to forest boundary
 - Forest Road 142 to Pueblo Blanco
 - Forest Road 458 to Pueblo Colorado Ruins
 - Forest Road 167

2. Patrol in the following campgrounds, developed sites, or dispersed areas:

- Tajique Campground
- Fourth of July Campground
- Bosque Trailhead
- New Canyon Campground
- Capilla Campground

Total reimbursement for this category shall not exceed the amount of: \$5,000.00. If applicable, unused dispatch funds may be used for patrol activities, in which case the maximum reimbursement may not exceed the amount of: \$0.00.

III. TRAINING:

If applicable, list all training, dates, locations, numbers of officers/agents attending, costs for salary, training per diem, materials and reimbursable amount for each.

Total reimbursement for this category shall not exceed the amount of: \$0.00.

IV. EQUIPMENT:

If applicable, when reimbursing for the lease or purchase of equipment, complete this section, otherwise delete.

List equipment to be purchased or leased, whether the equipment will be purchased by the Forest Service or Cooperator, and total reimbursable amount for each. Specify any special equipment restrictions, time frames, etc.

Total reimbursement for this category shall not exceed the amount of: \$0.00.

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed on the FS-1500-0100. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.
 - 1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 - 2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
 - 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed on the FS-1500-0100 for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

VI. BILLING FREQUENCY:

- A. Billing frequency is as follows: QUARTERLY – Final Bill shall be submitted within 30 days of the close of the calendar year.

- B. The following is a breakdown of the total estimated costs associated with this Operating Plan.

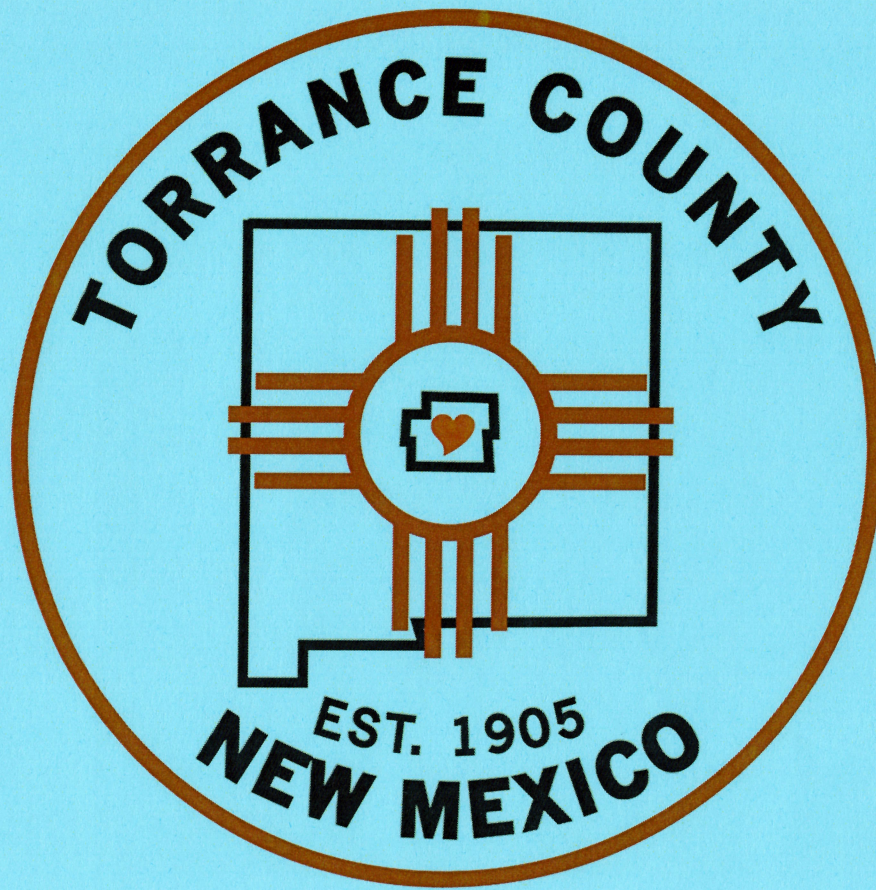
Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$5,000.00	100%
Training	\$0.00	100%
Equipment	\$0.00	100%
Special Enforcement Situations	\$0.00	100%
Total	\$5,000.00	100%

- C. Any remaining funding in this Operating Plan may be carried forward to the next Annual Operating Plan and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 9 A



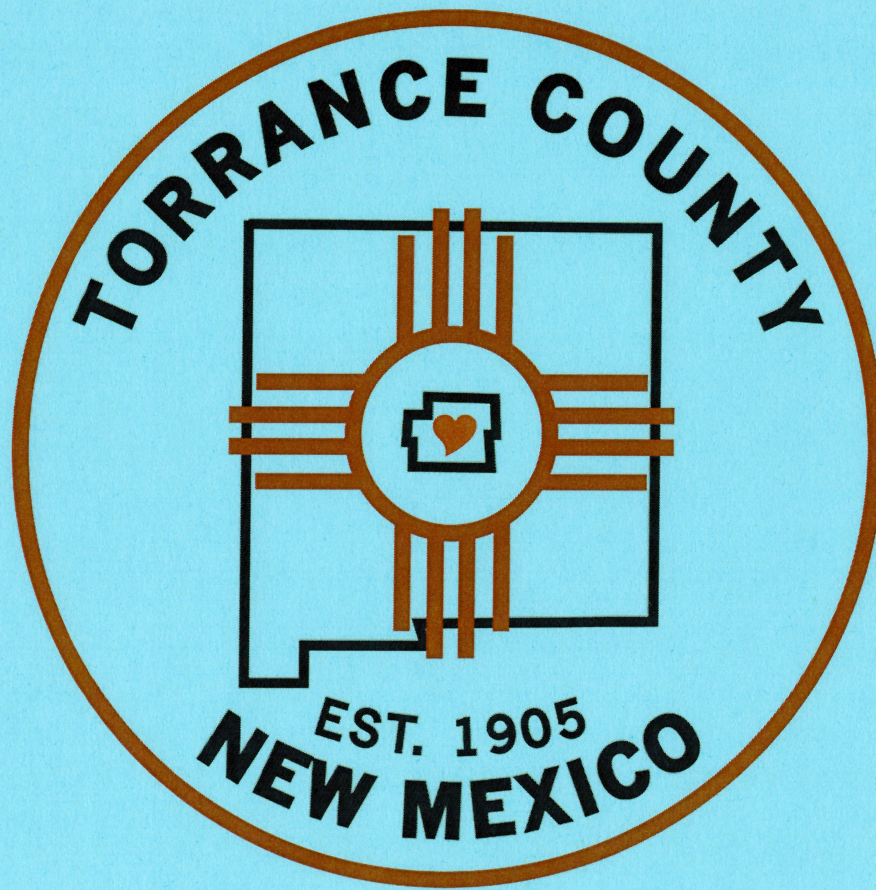
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 B



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 C



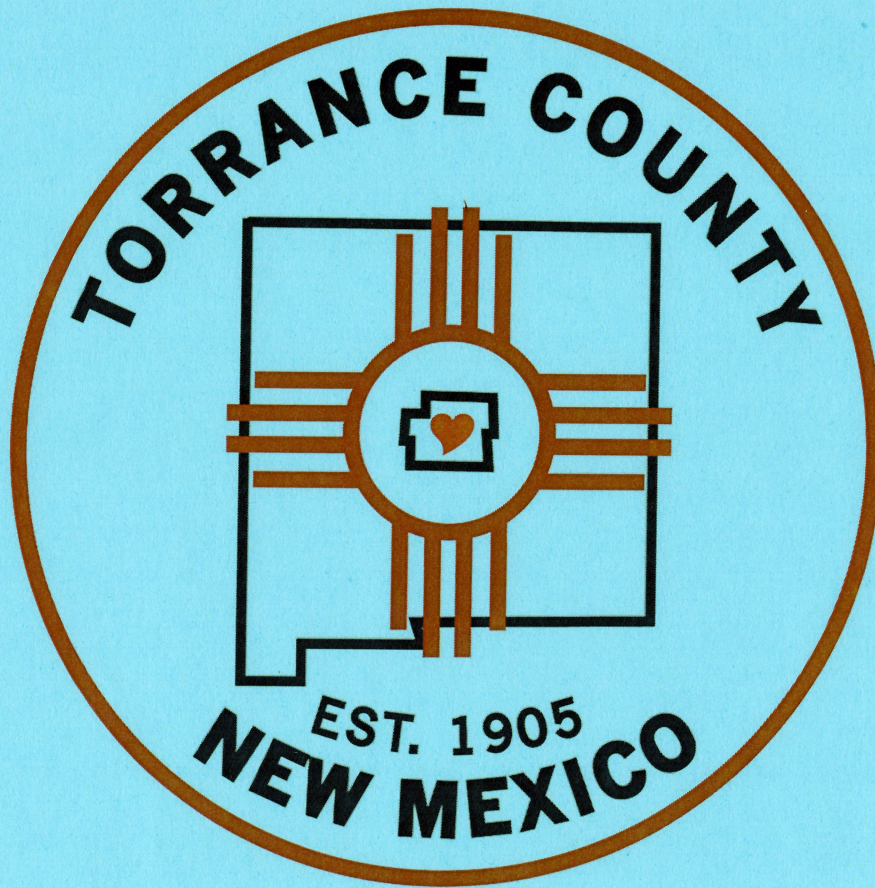
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 11



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 12



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 15